

MEMORANDUM--(Attachment 3 to 10/12/99 Council Agenda)

To: Faculty Council  
From: Jonathan Carlson  
Date: October 4, 1999

Re: Schedule for reviews of Central Academic Officers

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Section I-28.4b of the Operations Manual provides that:

The Office of the President and the office of each Vice President and the Provost of the University should be reviewed at least once every seven years. The University President shall consult with the Faculty Council in establishing a schedule of reviews.

Past reviews have been completed as follows:

1991--Office of the Provost  
1991--Office of the President  
1994--Office of the VP for Research  
1996--Office of the VP for Health Science  
1997-98--Office of the VP for University Relations  
1999--2000--Office of the VP for Finance/University Services (ongoing)  
1999-2000--Office of the VP for Student Services (ongoing)

The Operations Manual contemplates that each office which is undergoing a review will first produce a self-study. The Review Committee's work begins after the self-study is completed.

I've discussed the future schedule of reviews with President Coleman, and she and I propose the following schedule for the next cycle of reviews:

Office of the Provost:

1999-2000: self-study prepared; review committee appointed  
2000-2001: review process

Office of the President

2000-2001: self-study prepared; review committee appointed  
2001-2002: review process

Office of the VP for Research:

2001-2002: self-study prepared; review committee appointed  
2002-2003: review process

Office of the VP for University Relations

2003-2004: self-study prepared; review committee appointed

2004-2005: review process

Office of the VP for Finance/University Services

2005-2006: self-study prepared; review committee appointed

2006-2007: review process

Office of the VP for Student Services

2006-2007: self-study prepared; review committee appointed

2007-2008: review process