**CHARTER COMMITTEE ANNUAL REPORT TO THE SHARED GOVERNANCE COUNCIL**

**Committee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Report Year: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **Committee Chair(s)** |  |
| **Committee Members** |  |
| **Committee Charge** |  |
| **Current Year Meeting Dates** |  |
| **Please indicate the typical frequency of meetings (e.g., first Tuesday of month at 4 pm). If there are subcommittees, please indicate the frequency of those meetings, too.** |  |
| **Current Year Activities** |  |
| **Topics your committee anticipates addressing during the coming year** |  |
| **Other issues of concern** |  |
| **What should we tell applicants for this committee regarding expectations of members (anticipated workload, existence of subcommittees, etc.)?** |  |
| **The Faculty Senate Office collects agendas and minutes from the charter committees to send to the university archives. Please let us know the best way to get that information from you (e.g., direct us to a website, put us on the committee’s distribution list, etc.).** |  |
| ***Recommendations, if any, to the shared governance groups.*** |  |