

UNIVERSITY COMMITTEE ANNUAL REPORT TO THE SHARED GOVERNANCE COUNCIL

Committee: Committee on the Conflict of Interest in Employment

Report Year: 2013-2014

Committee Chair(s)	<i>Sue Buckley, Staff Chair</i> <i>Tom Rice, Faculty Chair</i>		
Committee Members	<i>Laura Ponto</i>	<i>Radiology</i>	<i>Term Expires 5/2014</i>
	<i>Janette Taylor</i>	<i>Nursing</i>	<i>Term Expires: 5/2016</i>
	<i>Kenneth Mobily</i>	<i>Health and Human Physiology</i>	<i>Term Expires: 5/2015</i>
	<i>Ron Schey</i>	<i>Internal Medicine-Gastroenterology</i>	<i>Term Expires: 5/2015</i>
	<i>Pat Mason-Browne</i>	<i>Liberal Arts and Sciences</i>	<i>Term Expires 5/2014</i>
	<i>Brenda Zobeck</i>	<i>UI Pharmaceuticals</i>	<i>Term Expires: 5/2015</i>
	<i>Charles Wieland</i>	<i>Social Work</i>	<i>Term Expires: 5/2016</i>
Committee Charge	<i>The committee's main activity is receiving and responding to inquiries and notifications regarding possible conflicts of interest in employment and, when appropriate, working with college/division administrators to develop management plans for conflicts.</i>		
Current Year Meeting Dates	<i>All work is conducted electronically with the exception of an annual fall in-person meeting and face-to-face orientation for new members.</i> <i>Annual meeting date: Tuesday, October 1, 2013</i>		
Please indicate the typical frequency of meetings (e.g., first Tuesday of month at 4 pm). If there are subcommittees, please indicate the frequency of those meetings, too.	Interact on case by case basis, as needed		
Current Year Activities	<i>This year the committee:</i> <ul style="list-style-type: none"> received 30 new inquiries, notifications, or 3rd party complaints determined that 16 of these did not constitute a conflict of interest in employment requiring a management plan (e.g., because it was below the financial threshold, there was no supervisory relationship, clerical error on Department of Sponsored Programs form) determined 1 previously approved plan was appropriate for new grant application evaluated 11 new or revised management plans; 2 plans are outstanding In addition, the committee: sent out the annual policy notification to all faculty, staff and Deans, Directors and Departmental Executive Officers collected and reviewed follow up reports for existing management plans followed up monthly on all HR transactions (appointments, transfers, special compensation) and Office of Equal Opportunity notifications that indicated a conflict of interest followed up regularly on all submitted grant and contract applications that are funded and indicated a potential conflict of interest maintained committee database on past and current cases 		

Topics your committee anticipates addressing during the coming year	<i>None</i>
Other issues of concern	<i>None</i>
What should we tell applicants for this committee regarding expectations of members (anticipated workload, existence of subcommittees, etc.)?	<i>The work of the committee is confidential</i>
<i>Recommendations, if any, to the shared governance groups.</i>	<i>None</i>