**Committee:** Committee on the Conflict of Interest in Employment  

**Report Year:** 2015-2016  
(Committee Membership Year – May 2015 through April 2016)

| Committee Chair(s) | Kevin Ward, Staff Chair  
| Kevin Kregel, Faculty Chair |
|---|---|
| Laura Ponto | Radiology | Term Expires 5/2017 |
| Janette Taylor | Nursing | Term Expires: 5/2016 |
| Marian Kimber Wilson | Associate Professor, Music | Term Expires: 5/2019 |
| Miriam Landsman | Social Work | Term Expires: 5/2017 |
| Ruthina Malone | Psychology | Term Expires 5/2017 |
| Brenda Zobeck | UI Pharmaceuticals | Term Expires: 5/2015 |

**Committee Charge**  
The Committee’s main activity is receiving and responding to inquiries and notifications regarding possible conflicts of interest in employment and, when appropriate, working with college/division administrators to develop management plans for conflicts.

**Current Year Meeting Dates**  
All work is conducted electronically with the exception of an annual fall in-person meeting and face-to-face orientation for new members.  
Annual meeting date: 11/9/2015

**Please indicate the typical frequency of meetings (e.g., first Tuesday of month at 4 pm). If there are subcommittees, please indicate the frequency of those meetings, too.**  
Interact on case by case basis, as needed.  
There is one annual meetings typically in October.

**Current Year Activities**  
This year the Committee:
- received 23 new inquiries, notifications, or 3rd party complaints  
- determined that 10 of these did not constitute a conflict of interest in employment requiring a management plan (e.g., because it was below the financial threshold, there was no supervisory relationship, clerical error on Department or Sponsored Programs form)  
- evaluated 13 new or revised management plans; no plans are outstanding  
- sent out the annual policy notification to all faculty, staff and Deans, Directors and Departmental Executive Officers  
- collected and reviewed follow up reports for existing management plans  
- followed up monthly on all HR transactions (appointments, transfers, special compensation) and Office of Equal Opportunity notifications that indicated a conflict of interest  
- followed up regularly on all submitted grant and contract applications that are funded and indicated a potential conflict of interest  
- There are currently 11 active grant-related management plans  
- maintained Committee database on past and current cases  

There are currently a total of 50 active management plans.

**Topics your Committee anticipates addressing during the coming year**  
None
<table>
<thead>
<tr>
<th>Other issues of concern</th>
<th>None</th>
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<td><strong>What should we tell applicants for this Committee regarding expectations of members (anticipated workload, existence of subcommittees, etc.)?</strong></td>
<td>The work of the Committee is confidential. Staggered three-year terms, but no person may be appointed for more than two consecutive terms.</td>
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<td><strong>Recommendations, if any, to the shared governance groups.</strong></td>
<td>None</td>
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