

CHARTER COMMITTEE ANNUAL REPORT TO THE SHARED GOVERNANCE COUNCIL

Committee: _____ **Council on Teaching** _____

Report Year: 2012-13

Committee Chair(s)	Kenneth E. Mobily, Department of Health and Human Physiology
Committee Members	<p>FACULTY: Anita Jung, Art and Art History; Sukumar Ghosh, Computer Science; Bruce Justman, Endodontics; Anita Stineman, College of Nursing; Shelly Campo, Community and Behavioral Health; John Prineas, Physics and Astronomy; Jun Ni, Radiology</p> <p>STAFF: Terri Hein, Human Resources</p> <p>STUDENTS: Broderick DeBettignes; Teniell Trolan; Karthik Gunasekaran; Andrew Woronowicz</p> <p>Ex-officios: Jean Florman, Director, Center for Teaching; Beth Ingram, Associate Provost</p>
Committee Charge	See: http://www.uiowa.edu/~our/opmanual/i/028.htm#2809
Current Year Meeting Dates	9-6, 10-4, 11-8, 12-19, 2-12, 3-12, 4-26
Please indicate the typical frequency of meetings (e.g., first Tuesday of month at 4 pm). If there are subcommittees, please indicate the frequency of those meetings, too.	Four to six meetings during the academic year, plus a reception in early May for Outstanding Teaching Assistant Award recipients.
Current Year Activities	<p>Solicited and reviewed applications for Instructional Improvement Award; Solicited and reviewed nominations for President and Provost Awards for Teaching Excellence. Solicited and reviewed nominations for Outstanding Teaching Assistant Award. Held reception for Outstanding Teaching Assistant Award recipients. Orientation and visit to TILE classroom and its capabilities. Auditing of reports from previous year's instructional improvement awards to determine compliance with budgets and goals was completed by COT faculty members (one award recipient was tardy with the report and was reminded of the deadline, an interim report was filed to be completed in fall term 2013). First meeting included discussion of how to streamline the award processes. COT members were surveyed on which additional topic to focus on during the 2012-13 AY—Evaluation of the ACE forms was rated as most important. The COT subsequently decided that an electronic (Qualtrics) survey of randomly selected DEO's and faculty would be conducted. Input was sought for composition of the survey from COT members and Wayne Jacobsen (Director of Assessment, Provost Office) and Joyce Moore (Evaluation and Exam Services) provided</p>

	input at a COT meeting. Several drafts were reviewed by the COT at subsequent meetings and through email. The final editing should be completed in fall term 2013 and the questionnaire readied for distribution.
Topics your committee anticipates addressing during the coming year	1) Distribute and analyze Qualtrics survey of selected DEO's and faculty to determine how ACE evaluations are regarded and used in improving instruction. 2) Determine whether feedback should automatically be provided to applicants for the instructional improvement awards. 3) Follow-up with one instructional improvement award recipient for a final report. 4) Continue to monitor compliance with goals and budgets of instructional improvement award winners.
Other issues of concern	None in particular. My general comment is that the responsibilities of the COT within its charter would require weekly meetings and significantly more time investment by COT members to accomplish. We tried to accomplish "just one more" (d. i evaluation of teaching and learning...) of the duties listed in the charter and found that we did not quite finish our work (on the Qualtrics survey). I am not sure of what a solution for this dilemma is, but faculty senate and the Provost's office may want to review the capacity of the COT to really accomplish all of its charges.
What should we tell applicants for this committee regarding expectations of members (anticipated workload, existence of subcommittees, etc.)?	This is a busy committee with very conscientious members who really care a great deal about the quality of teaching at the University of Iowa. Much of the work comes in waves when awards are to be determined, and, unfortunately, instructional improvement awards and TA awards are nearer to the end of fall and spring terms, when faculty often are occupied with many other end of the semester responsibilities. But if a potential COT member really cares about teaching, the COT is a chance to really make a difference in quality of instruction at Iowa.
The Faculty Senate Office collects agendas and minutes from the charter committees to send to the university archives. Please let us know the best way to get that information from you (e.g., direct us to a website, put us on the committee's distribution list, etc.).	Contact the Council on Teaching secretary, Jennifer Montgomery, in the Office of the Provost, 111 JH.
<i>Recommendations, if any, to the shared governance groups.</i>	