

# CHARTER COMMITTEE ANNUAL REPORT TO THE SHARED GOVERNANCE COUNCIL

Committee: Council on Teaching

Report Year: 2015-2016

<b>Committee Chair(s)</b>	<i>Shelly Campo</i>
<b>Committee Members</b>	<p><i><b>Faculty</b></i>  Ned Bowden  Gregory Friestad  Meara Habashi  Anita Jung  Tom Midtrod  Anita Stineman  Thomas Schmidt  H. S. Udaykumar</p> <p><i><b>Staff</b></i>  Angie Lamb</p> <p><i><b>Students</b></i>  Taylor Cork  Sarah Hassebroek  Jesslyn Landgren  Nicholas McCarty</p> <p><i><b>Administrative Liaison</b></i>  Lon Moeller (Associate Provost for Undergraduate Education)</p> <p><i><b>Affiliated</b></i>  Jean Florman (Center for Teaching, Office of Teaching, Learning, Technology) (OTLT)</p>
<b>Committee Charge</b>	<p>The Council shall:</p> <ul style="list-style-type: none"> <li>(a) Provide a forum for discussion of present and future needs in the area of teaching and recommend programs for meeting these needs;</li> <li>(b) Seek, evaluate, select candidates, and establish guidelines for University-wide teaching awards, including but not limited to: Outstanding Teaching Assistant Awards, the President and Provost Award for Teaching Excellence, Instructional Improvement Awards. Similarly, seek, evaluate, and select candidates for extra-University teaching awards, including U.S. Professor of the Year.</li> <li>(c) Advise on development of proposals for outside funding to support curricular development, equipment for teaching, and any other proposals related to the teaching and learning effort of the University;</li> <li>(d) Advise with respect to the policies, priorities, and procedures on: <ul style="list-style-type: none"> <li>(i) evaluation of teaching and learning, including codes of teaching responsibilities;</li> </ul> </li> </ul>

	<p>(ii) University-wide experimental or nontraditional education programs;</p> <p>(iii) the method, time, and efficiency of registration;</p> <p>(iv) the conduct of convocations and commencements; and</p> <p>(v) the University calendar.</p> <p>(e) Serve in an advisory and oversight capacity for the Center for Teaching.</p>
<b>Current Year Meeting Dates</b>	<p>9/10/15 (introduced new members and reviewed fall meeting schedule)</p> <p>10/8/15 (select instructional improvement award winners)</p> <p>11/13/15 (attend open house for new OTLT/Center for Teaching location)</p> <p>12/17/15 (selecting the President and Provost's Award winner in the lecturer/adjunct category)</p> <p>1/26/15 (selecting the final winners for the President and Provost's Award winners in the tenure/clinical faculty category)</p> <p>2/16/16 (update on Unizen, Canvas, and the online teaching evaluations implementation)</p> <p>3/24/16 (meeting with President Harreld)</p> <p>4/13/16 (selecting the final winners for the Outstanding TA awards)</p> <p>5/6/16 (Outstanding TA Award Ceremony)</p>
<b>Please indicate the typical frequency of meetings (e.g., first Tuesday of month at 4 pm). If there are subcommittees, please indicate the frequency of those meetings, too.</b>	<p>We meet in person about 6-8 times per year, and meetings are scheduled for one to one and one-half hours in length; however, there is a lot of independent work that is done in rating various award and grant applications.</p>
<b>Current Year Activities</b>	<p>This is the first full year we have had a lecturer as a voting member.</p> <p>Instructional Improvement Awards</p> <p>Outstanding Teaching Assistant Awards</p> <p>President and Provost's Award for Teaching</p> <p>Changed the rating scales for various awards to allow more variance</p> <p>Advising the Center for Teaching and the OTLT</p> <p>Tried to involve the Graduate College more in our efforts</p> <p>Moved the Outstanding TA Awards to an online submission process to save considerable staff time in the Provost's office.</p> <p>For the first time, the President will attend and provide the opening remarks for the Outstanding TA award ceremony</p> <p>We plan to have working groups over the summer to:</p> <ol style="list-style-type: none"> <li>1) Change the president and provost's teaching award categories and evaluation criterion to match the new faculty structure (faculty of practice, faculty of instruction, clinical faculty and tenure-track faculty.</li> <li>2) In the last several years with creation of the technology and teaching awards in the Office of Teaching Learning and Technology, our submission for the instructional improvement</li> </ol>

	award have significantly decreased. The OTLT awards are for far more money than we can offer and overlap significantly with the criterion for the instructional improvement awards. We plan to suspend the current award and consider alternatives for this award money such as supporting faculty to present on teaching at conferences, etc.
<b>Topics your committee anticipates addressing during the coming year</b>	Instructional Improvement Awards Outstanding Teaching Assistant Awards President and Provost's Award for Teaching Advising the OTLT and the Associate Provost for Undergraduate Education Move all awards submissions online.
<b>Other issues of concern</b>	Ensuring that importance of pedagogy first does not get lost in our initiatives for distance education and other external pressures from outside the university Ensuring teaching is considered at all levels- undergrad, professional, graduate students
<b>What should we tell applicants for this committee regarding expectations of members (anticipated workload, existence of subcommittees, etc.)?</b>	Most of the heavy work comes around the times that grant and award proposals are due. We try to divvy up the work as much as possible.
<b>The Faculty Senate Office collects agendas and minutes from the charter committees to send to the university archives. Please let us know the best way to get that information from you (e.g., direct us to a website, put us on the committee's distribution list, etc.).</b>	Brenda Bradley Administrative Support Office of the Executive Vice President and Provost 111 JH The University of Iowa 5 West Jefferson Street Iowa City, Iowa 52242 E-mail: <a href="mailto:brenda-bradley@uiowa.edu">brenda-bradley@uiowa.edu</a>
<b><i>Recommendations, if any, to the shared governance groups.</i></b>	It has been very difficult to get participation/attendance from undergraduate students.