

UNIVERSITY COMMITTEE ANNUAL REPORT TO THE SHARED GOVERNANCE COUNCIL

Committee: Faculty Staff Parking Appeals Committee

Report Year: 2013-2014

Committee Chair(s)	Linda M. Varvel, University Housing & Dining
Committee Members	<u>Faculty</u> Ronald Herman, Drug Info Services, 2008-2014 Songhai Chen, Pharmacology, 2013-2016 David Dick, Radiology, 2013-2014 <u>Staff</u> Sharon Flake, Otolaryngology, 2013 to 2015 Grace Tully, College of Law, 2011 to 2014 Linda Varvel, University Housing and Dining, 2012 to 2015
Committee Charge	Review appeals submitted by faculty and staff based on parking violation tickets received. The committee strives to ensure that the decision of the committee is reached in a consistent and equitable fashion. The goal of the committee is to provide education to the University of Iowa faculty/staff members, particularly in situations whereby an appealed ticket cannot be suspended or dismissed.
Current Year Meeting Dates	September 17 th , 2013 October 15 th , 2013 November 19 th , 2013 December 17 th , 2013 January 21 st , 2014 February 18 th , 2014 March – Cancelled April 15 th , 2014 May 20 th , 2014 June 17 th , 2014 July 15 th , 2014 August 19 th , 2014
Please indicate the typical frequency of meetings (e.g., first Tuesday of month at 4 pm). If there are subcommittees, please indicate the frequency of those meetings, too.	The committee meets the third Tuesday of every month from 1:00pm-3:30pm in Westside Parking Office, 100 WCTC. There are no subcommittees.
Current Year Activities	Our appeals numbers are as follows: (Since August 2013) TOTAL: 253 UPHELD: 123 SUSPENDED: 101

	<p>DISMISSED: 29</p> <p>Discuss how to improve problem areas through education, communication and modifications of existing parking facilities.</p>
Topics your committee anticipates addressing during the coming year	<p>Committee member turnover, education of new member to parking regulations and adjudication process. Campus tour of parking, improvements, “hot spots”, and continuing construction .</p>
Other issues of concern	<p>Membership: We have had a problem with two committee members not being able to attend meetings on a regular basis. One in particular has missed more than they have attended. I plan to speak to this committee member about scheduling conflicts and whether the committee is a good fit for her or not. It is difficult to conduct business when only 3-4 members show up regularly as we need at least 3 to conduct appeals.</p>
What should we tell applicants for this committee regarding expectations of members (anticipated workload, existence of subcommittees, etc.)?	<p>Committee members should plan to meet 2.5 hours per month. It is important committee members are able to attend meetings as we need to have at least three committee members present to hear cases. Committee members should become familiar with the campus parking regulations. Committee members will receive a printed copy of regulations, and campus parking maps during each meeting for reference. The committee adjudicates an average of 40 appeals monthly.</p>
<i>Recommendations, if any, to the shared governance groups.</i>	<p>None.</p>