

CHARTER COMMITTEE ANNUAL REPORT TO THE SHARED GOVERNANCE COUNCIL

Committee: University Safety & Security Committee

Report Year: 2014

Committee Chair(s)	<i>Kristi Finger</i>
Committee Members	<p><i>Faculty:</i> <i>Renato De Matta</i> <i>Steven Hitlin</i> <i>Sue Moorhead</i></p> <p><i>Students:</i> <i>Rachel Ascoli</i> <i>Alec Bramel</i> <i>Jonathan Solis</i></p> <p><i>Staff:</i> <i>Lisa Brewster</i> <i>Kristi Finger</i> <i>Amy Paulus</i></p> <p><i>Administrative liaisons:</i> <i>Chuck Green</i> <i>Bill Searls</i></p>
Committee Charge	The charge to the Committee is to enhance the Department of Public Safety contribution to the education, research, and leadership missions of the University of Iowa.
Current Year Meeting Dates	The committee met 4 times during the Fall and 3 times during the Spring semesters. Meetings were held on the following dates: September 20, October 18, and November 15, December 20 in 2013 and January 17, April 18, and May 16 in 2014.
Please indicate the typical frequency of meetings (e.g., first Tuesday of month at 4 pm). If there are subcommittees, please indicate the frequency of those meetings, too.	Generally the meetings are the third Friday of the months of September, October, November, January, February, April, and May at 11:30 AM – 12:30 PM in the Department of Public Safety Conference Room. Currently there are no subcommittees.
Current Year Activities	<p><i>Goals and Discussion</i></p> <p>1) To continue to engage with other groups/activities impacting safety and security on campus. The following folks were invited to present at UISSC meetings:</p>

	<p><u>September:</u> Kevin Ward, Assistant Vice President for HR Administration, provided information on the university's surveillance policy. Also discussed the city's plan for updated downtown streetscape.</p> <p><u>October:</u> Officers Alton Poole & Oleta McKenna, UIPD, gave a presentation about the services provided by the Department of Public Safety and provided a tour of the department's facilities to the committee.</p> <p><u>November:</u> Lt. Shawn Sharp, UIPD & UI's Emergency Management Coordinator, provided information about his duties and responsibilities in the newly created position of Emergency Management Coordinator.</p> <p><u>December:</u> Joel Myers, Facility Coordinator at the State Hygienic Laboratory, gave a presentation on the work of the SHL, his duties and responsibilities, and what it takes to keep the facility secure.</p> <p><u>January:</u> Bruce McAvoy, UIDPS Fire Safety Coordinator, gave a presentation about his duties & responsibilities as the Fire Safety Coordinator.</p> <p><u>February:</u> Due to weather, guest speakers were unavailable, and meeting was cancelled. Committee was directed to review the current presence of safety and security information on the university's website and offer feedback.</p> <p><u>April:</u> Monique DiCarlo, Sexual Misconduct Response Coordinator provided an update on the work of the Anti-Violence Campus Committee and it fit into President Mason's Six Point Plan to Combat Sexual Assault. Committee discussed the UI's safety and security website, as well as the possibility of changing the meeting time next year to accommodate student members' participation on the committee.</p> <p><u>May:</u> Gary Kinsinger, Manager, Security & Fire Safety at UIHC, gave a presentation on his and his department's duties and responsibilities at UIHC and the other facilities which he oversees.</p> <p style="text-align: center;"><i>Outcomes & Recommendations</i></p> <ol style="list-style-type: none"> 1) Regarding the safety & security website, a group consensus was reached that hyperlinks should be added to the link the names of response services to their respective websites. Hyperlinks should also be added for phone numbers so smart phones may simply click them to call. Office addresses should also be added so students who seek direct communication with an administrator do not need to search for an address. 2) Continued to develop an understanding of relationships within the UI community that impact safety and security on campus (central campus and out-lying facilities).
<p>Topics your committee anticipates addressing during the coming year</p>	<p>Residence Hall Safety was not addressed this year (per last year's report), but recommend that the committee work with Housing and Dining to learn more about their processes related to safety and security for student residents in the coming year.</p>

	<p>The committee should look at the impact of the efficiency and transformation review conducted by Deloitte and Touche LLP regarding campus safety and security.</p> <p>The committee may also want to discuss safety issues around university parking lots/ramps, new construction, major events (sports, graduation), and a bit more explicitness about national surge in school shootings.</p>
Other issues of concern	<p>Lack of student participation and communication on the committee. While all 3 student members participated in the Fall, one student left the university and another just stopped communicating and attending the meetings.</p>
What should we tell applicants for this committee regarding expectations of members (anticipated workload, existence of subcommittees, etc.)?	<p>As noted earlier, the committee meets monthly during the academic year except when the regular meeting time falls during Spring Break. We have not had a sub-committee during my 6 years on the committee; there is the occasional need to follow-up and communicate between meetings to arrange speakers, gather information, or seek input.</p>
The Faculty Senate Office collects agendas and minutes from the charter committees to send to the university archives. Please let us know the best way to get that information from you (e.g., direct us to a website, put us on the committee's distribution list, etc.).	<p>We did not get our minutes posted to the DPS web page this year, though will likely ask them to upload them retroactively. In the meantime minutes can be obtained from the Committee chair.</p>
<i>Recommendations, if any, to the shared governance groups.</i>	