

CHARTER COMMITTEE ANNUAL REPORT TO THE SHARED GOVERNANCE COUNCIL

Committee: University Libraries

Report Year: 2012-2013 Academic Year

Committee Chair(s)	Stewart Ehly
Committee Members	Faculty, Student, and Staff Members: Ned Bowden, Michael Davis, Patricia Duffel, Miriam Janecek, Heju Jiang, Ashley Rose Kral, Janet Lawler, Morten Schlutter, David Stewart, Jill Valde. Administrative Liaisons: Barry Butler, Nancy Baker
Committee Charge	Charge to the Committee. (1) The Committee shall be governed by the terms of the General Charter. (2) In addition, the Committee shall: (a) Advise on policy regarding the growth of the resources and services the University Libraries provide; (b) Advise on policies regarding the assignment of facilities within the libraries and the availability of services which render the libraries more useful to members of the University community and the public; (c) Advise on the coordination of the branch libraries and their services and resources with those of the Main Library and the Hardin Library for the Health Sciences; (d) Advise on the use and development of library facilities, including the Main Library, the branch libraries, and off-site storage.
Current Year Meeting Dates	September 14, 2012; October 18, 2012; November 15, 2012; February 7, 2013; March 14, 2013; April 10, 2013
Please indicate the typical frequency of meetings (e.g., first Tuesday of month at 4 pm). If there are subcommittees, please indicate the frequency of those meetings, too.	Three meetings per semester, arranged around available times of committee members
Current Year Activities	Discussion of current library operations: (1) short-term impact of move of staff due to construction; (2) consolidation of circulation and information desks; (3) progress of work on Library Commons; (4) changes in study room arrangements for graduate students; (5) budget priorities for year; (6) library services in support of instruction, collection management, and outreach; (7) library goals and priorities for year; (8) progress on search for head librarian; (9) status of CIC projects, include reciprocal borrowing policies, licensing agreements for e-journals, a shared print project, the HathiTrust (Google) project, and initiative related to open access journals; (10) status reports on Art and Music libraries. One motion was passed

	during the February meeting—Committee approves the guidelines, amended with the additional wording about P&S researchers, for open access funding to pay for an author’s publication fee to an open access journal. In March meeting, the committee expressed appreciation for Nancy Baker, upon her retirement.
Topics your committee anticipates addressing during the coming year	Introduction to new head librarian, discussion of priorities for coming year
Other issues of concern	No areas of concern expressed by current committee
What should we tell applicants for this committee regarding expectations of members (anticipated workload, existence of subcommittees, etc.)?	For current year, a light workload in part was influenced by the impending retirement of the head librarian and the search for a replacement.
The Faculty Senate Office collects agendas and minutes from the charter committees to send to the university archives. Please let us know the best way to get that information from you (e.g., direct us to a website, put us on the committee’s distribution list, etc.).	All minutes and documents for the committee are available at http://www.lib.uiowa.edu/admin/ulc/minutes/
<i>Recommendations, if any, to the shared governance groups.</i>	