

CHARTER COMMITTEE ANNUAL REPORT TO THE SHARED GOVERNANCE COUNCIL**Committee: University Libraries****Report Year: 2013-2014**

Committee Chair(s)	Stewart W. Ehly
Committee Members	<p>Ned Bowden (Chemistry); Morten Schlutter (Religious Studies); Charles Frohman (Mathematics); Stewart Ehly (Psychological and Quantitative Foundations); Jill Valde (Nursing); Heju Jiang (student); Brittany Barnes (student); Jeremy Reed (student); Taylor Frank (student); Patricia Duffel (Ophthalmology); Julie Sexton (UI Health Plan)</p> <p>Administrative Liaisons: Barry Butler (Executive VP and Provost); John Culshaw (UI Librarian)</p>
Committee Charge	<p>(1) The Committee shall be governed by the terms of the General Charter.</p> <p>(2) In addition, the Committee shall:</p> <p>(a) Advise on policy regarding the growth of the resources and services the University Libraries provide;</p> <p>(b) Advise on policies regarding the assignment of facilities within the libraries and the availability of services which render the libraries more useful to members of the University community and the public;</p> <p>(c) Advise on the coordination of the branch libraries and their services and resources with those of the Main Library and the Hardin Library for the Health Sciences;</p> <p>(d) Advise on the use and development of library facilities, including the Main Library, the branch libraries, and off-site storage.</p>
Current Year Meeting Dates	September 13, 2013; October 18, 2013; November 15, 2013; February 7, 2014; March 7, 2014; April 11, 2014
Please indicate the typical frequency of meetings (e.g., first Tuesday of month at 4 pm). If there are subcommittees, please indicate	Three meetings per semester, arranged around available times of committee members

the frequency of those meetings, too.	
Current Year Activities	<p>With the arrival of the new University Librarian, the Committee had several opportunities to review operations and procedures, with special attention to the following: the Learning Commons; storage priorities; self-study and strategic planning; the CIC Shared Print Repository; open access policies; special collections; outreach initiatives; impact of digital acquisitions on overall collection; conservation activities; priorities of the Business Library; status of the Music Library, and other topics</p> <p>Members of the Committee participated in a meeting with the Libraries' External Review Team, which was assigned to conduct an evaluation of the library system on campus</p>
Topics your committee anticipates addressing during the coming year	<p>Status of materials' budget</p> <p>Progress on development of main and branch libraries</p>
Other issues of concern	No issues of concern expressed by current committee
What should we tell applicants for this committee regarding expectations of members (anticipated workload, existence of subcommittees, etc.)?	Average of three meetings per semester, with no anticipated subcommittee work
The Faculty Senate Office collects agendas and minutes from the charter committees to send to the university archives. Please let us know the best way to get that information from you (e.g., direct us to a website, put us on the committee's distribution list, etc.).	All minutes and documents for the committee are available at http://www.lib.uiowa.edu/admin/ulc/minutes/
<i>Recommendations, if any, to the shared governance groups.</i>	