

CHARTER COMMITTEE ANNUAL REPORT TO THE SHARED GOVERNANCE COUNCIL

Committee: Council on Teaching

Report Year: 2017-2018

Committee Chair(s)	Thomas J. Schmidt, Ph.D. Appointed Chair for 2017-2018 Committee by Faculty Senate
Committee Members	<p><u>Faculty</u> Ned Bowden Tom Midtrod Miriam Thaggert Jeffrey Pettit Laurie Croft Anand Vijn (voluntarily left committee) Anita Jung (out of the country for most of the academic year and was replaced by Dr. Donna Parsons, who very sadly passed away in May, 2018) Bruce Nottingham-Spencer</p> <p><u>Students</u> Lindsey Rayner Joe Reed Eric Moy Amanda Moller</p> <p><u>Administrative Liaison</u> (non-voting member) Lon Moeller (Associate Provost for Undergraduate Education)</p> <p><u>Affiliated</u> (non-voting) Jean Florman (Center for Teaching, Office of Teaching, Learning and Technology [OTLT])</p> <p><u>Administrative Staff</u> (non-voting) Brenda Bradley (Office of the Executive Vice President and Provost)</p>
Committee Charge	<p>The Council shall:</p> <ul style="list-style-type: none"> (a) Provide a forum for discussion of present and future needs in the area of teaching and recommend programs for meeting these needs; (b) Seek, evaluate, select candidates, and establish guidelines for university-wide teaching awards, including but not limited to the President and Provost Award for Teaching Excellence and the Outstanding Teaching Assistant Awards. Similarly, seek, evaluate, and select candidates for extra-University teaching awards such as the U.S. Professor of the year; (c) Advise on development of proposals for outside funding to support curricular development, equipment for teaching, and other

	<p>proposals related to the teaching and learning missions of the university;</p> <p>(d) Advise with respect to the policies, priorities, and procedures on; evaluation of teaching and learning (including codes of teaching responsibilities), University-wide experimental or nontraditional education programs, the method, time and efficiency of registration, the conduct of convocation and commencement, and</p> <p>(e) Serve in an advisory and oversight capacity for the Center for Teaching.</p>
Current Year Meeting Dates	<p>During the 2017-18 academic year the Council on Teaching met on the following dates: September 8, October 11, November 17, December 7, January 16, February 9, March 23, April 4, and May 3 (reception for recipients of Outstanding Teaching Assistant Awards). Several of these dates represent closed meetings at which nominations for teaching awards were discussed.</p>
Please indicate the typical frequency of meetings (e.g., first Tuesday of month at 4 pm). If there are subcommittees, please indicate the frequency of those meetings, too.	<p>This Charter Committee usually meets about 6-8 times a year. The scheduled meetings are scheduled monthly for one and one-half hours. Much of the Committee's work, including evaluating the documents and letters submitted on behalf of individuals nominated for the various teaching awards, is completed independently (outside of scheduled meetings) by the individual voting members. The time and day for the scheduled meetings varies throughout the academic year in an attempt to accommodate faculty/student schedules.</p>
Current Year Activities	<p>Activities for the completed academic year (2017-2018) included:</p> <ul style="list-style-type: none"> • selection of the recipients of the President and Provost Award for Teaching Excellence; • selection of recipients of the Outstanding Teaching Assistant Awards presented at the annual reception held on May 3, 2018; • developing the new Teaching in Higher Education Travel Award eligibility and processes; • selection of recipients of the Teaching in Higher Education Travel Awards; • discussions around the concept of a "teaching academy," or potentially designating recipients of the President and Provost Award for Teaching Excellence as "Teaching Excellence Fellows"
Topics your committee anticipates addressing during the coming year	<p>During the coming academic year the committee will continue to address many of the topics that were discussed in the previous academic year including teaching awards, travel awards and the possibility of establishing some sort of "academy" (Teaching Excellence Fellows) to highlight or emphasize the importance of excellent teaching on this university campus. Other potential topics, as suggested by the committee members, will be discussed and will be strongly encouraged.</p>
Other issues of concern	<p>As a Charter Committee we strive to ensure that the University of Iowa teaching at all levels, including undergraduate, graduate, and professional students, will be discussed and recognized as strengths of this institution.</p>

	<p>It is important that the members of this committee represent the faculty, staff and student body of this institution.</p>
<p>What should we tell applicants for this committee regarding expectations of members (anticipated workload, existence of subcommittees, etc.)?</p>	<p>It is crucial that all faculty, staff and students who apply for membership on this committee are informed of its importance and role in the overall teaching mission of the University of Iowa. Although the workload (time commitment) does vary during the academic year, all of the members of the committee are expected to actively participate in committee discussions, serve on subcommittees and complete their assigned reviews for teaching and travel awards in a timely and professional manner. Thus it is critical to select new members who have clearly indicated that they are dedicated and willing to make meaningful contributions.</p>
<p>The Faculty Senate Office collects agendas and minutes from the charter committees to send to the university archives. Please let us know the best way to get that information from you (e.g., direct us to a website, put us on the committee's distribution list, etc.).</p>	<p>During this past academic year Lon Moeller (former Associate Provost for Undergraduate Education), attended all committee meetings (with the exception of meetings where teaching award nominees were discussed in confidence in closed sessions) and took notes. These meeting notes were then posted on the committee website and hence were available to all committee members, including those who were unable to attend that meeting. Hopefully the newly appointed Associate Provost will have a similar role in the upcoming academic year.</p> <p>Questions concerning access to committee meeting minutes should be directed to:</p> <p>Brenda Bradley Office of the Executive Vice President and Provost 111 Jessup Hall The University of Iowa 5 West Jefferson Street Iowa City, IA 52242 E-mail: brenda-bradley@uiowa.edu</p>
<p>Recommendations, if any, to the shared governance groups.</p>	<p>As Chair of the Committee, my specific recommendations include:</p> <ul style="list-style-type: none"> • Graduate students who have previously received the Outstanding Teaching Assistant Award should be encouraged to serve for a year on this committee. • Since many of the faculty who are nominated each year for the prestigious President and Provost Award for Teaching Excellence hold the rank of full Professor, I believe that several of the faculty members serving on the committee should hold the same academic rank. Currently (2018-2019 academic year) I am the only faculty member serving on the committee who holds the rank of Full Professor.