

CHARTER COMMITTEE ANNUAL REPORT TO THE SHARED GOVERNANCE COUNCIL

Committee: Family Issues Charter Committee

Report Year: __FY17__

Committee Chair(s)	Jackie Kleppe
Committee Members	<p>Heather Anaya, Jackie Kleppe, Megan Meyer, Carlie Newton, Elizabeth Recker, Joseph Scheivert, Laura Shoemaker, Susan Vos, Nicholas Yablon,</p> <p>Administrative Liaisons/Non-Voting members: Diana Kremzar (Family Services), Megan Hammes (University HR)</p>
Committee Charge	The Family Issues Charter Committee reviews and makes recommendations on the development and implementation of programs, plans, and policies that promote a positive climate for families of faculty, staff, and students through the life span. The committee also reviews and makes recommendations about the implementation of University child or dependent care programs and plans.
Current Year Meeting Dates	9/14/16; 11/9/16; 1/18/17; 2/15/17; 4/19/17; 5/11/17
Please indicate the typical frequency of meetings (e.g., first Tuesday of month at 4 pm). If there are subcommittees, please indicate the frequency of those meetings, too.	The Committee meets once per month during the Academic year, often on the second Wednesday of the month from typically from Noon-1 p.m.
Current Year Activities	<p>FY17 Plan:</p> <ul style="list-style-type: none"> Review SWOT analysis of Family Services programs including Family Services Communication Plan, Elder Services, New Parent Programs, Child Care and Flexibility in the Workplace from last year's efforts and determine how we can best recommend changes or ideas. Solicit departmental/area feedback, and contribute to information sharing to the Human Resources Operations Team sub-committee on parental leave, flexible work arrangements and intangible benefits.. <p>Year to Date Actions Completed:</p> <ul style="list-style-type: none"> Provided representation on the HR Operations Team Sub Committee looking at intangible benefits, including parental leave, lactation resources and flexible work arrangements. Recommendation and implementation for Family Services to have increased visibility at faculty, staff and student events. Reviewed data that related to Family Issues to make recommendations related to work/life balance and workplace flexibility. Facilitated informal surveys among departments to share with FICC leaders who then shared with HR Operations Team committee in the review of various Family Issues related policies.

	<ul style="list-style-type: none"> Brainstormed various ideas that led to implementation including the addition of post-partum depression resources into the existing new parent letter sent out by Family Services and Skype meeting orientation for new committee members.
Topics your committee anticipates addressing during the coming year	
Other issues of concern	Contribution of representation and feedback to Human Resources Operations Team doing extensive review of several family related issues.
What should we tell applicants for this committee regarding expectations of members (anticipated workload, existence of subcommittees, etc.)?	The workload is relatively small, generally no more than an hour or two per month outside meetings. There are no subcommittees at this time.
The Faculty Senate Office collects agendas and minutes from the charter committees to send to the university archives. Please let us know the best way to get that information from you (e.g., direct us to a website, put us on the committee's distribution list, etc.).	Meeting minutes can be found on our Family Issues Charter Committee website: http://www.uiowa.edu/ficc/meetings
<i>Recommendations, if any, to the shared governance groups.</i>	