

CHARTER COMMITTEE ANNUAL REPORT TO THE SHARED GOVERNANCE COUNCIL

Committee: Family Issues Charter Committee

Report Year: FY19

Committee Chair(s)	Garry Klein
Committee Members	Michael Bishop, Amy Edeker, Brian Ekdale, Elizabeth Faine, Jenna Gibbs, Garry Klein, Jocelyn Roof, Kathy Schuh, Davlyn Walker, and Susan Vos Administrative Liaisons/Non-Voting members: Diana Kremzar (Family Services), Megan Hammes (University HR)
Committee Charge	The Family Issues Charter Committee reviews and makes recommendations on the development and implementation of programs, plans, and policies that promote a positive climate for families of faculty, staff, and students through the life span. The committee also reviews and makes recommendations about the implementation of University child or dependent care programs and plans.
Current Year Meeting Dates	9/10/18; 10/15/18; 11/12/18; 1/28/19; 2/18/19; 3/25/19; 4/15/19; 5/20/19 <i>Unable to meet quorum, meeting cancelled: 12/16/18</i>
Please indicate the typical frequency of meetings (e.g., first Tuesday of month at 4 pm). If there are subcommittees, please indicate the frequency of those meetings, too.	The Committee meets once per month between September through May during the Academic year, often on the third Monday of the month from Noon-1 p.m.
Current Year Activities	<p>FY19 Plan:</p> <ul style="list-style-type: none"> • Invite key stakeholders regarding parental leave policy and FMLA to meet with FICC. • FICC will review and evaluate various options for parental leave. • Brainstorm additional family issues and create a spreadsheet of items that will be updated annually and forwarded to appropriate parties. • Consider alternatives to providing Family Services orientation to new students, staff, and faculty <p>Year-to-Date Actions Completed:</p> <ul style="list-style-type: none"> • Reviewed Family Services website for content/organization suggestions • Created on-going spreadsheet of family issues which include the topic, description, discussion, studies/benchmarks, recommendations, level of ease to implement. (See Attached Excel spreadsheet) • Gave input to Family Service Coordinator regarding programs as needed.
Topics your committee anticipates addressing during the coming year	<ul style="list-style-type: none"> • Continue development of issues spreadsheet for FY 2020 recommendations

	<ul style="list-style-type: none"> • Write letter of support for UISG and GC/GSS for Student Parent Day Event
Other issues of concern	<p>Family issues are diverse and the makeup of the group should be reflective of the needs of students, staff, and faculty. We wish to be as inclusive as possible within the limitations of the current diversity, equity, and inclusion that may present. Please contact the current chair: garry-klein@uiowa.edu for further clarification.</p> <p>Unexpectedly, committee member Jenna Gibbs has resigned from the committee due to job change and we will need a new representative</p>
What should we tell applicants for this committee regarding expectations of members (anticipated workload, existence of subcommittees, etc.)?	<p>The group is collaborative, seeks engaged persons who value diversity, equity, and inclusion as key touchpoints to improve the overall environment for students, staff, and faculty at UI. Workload is relatively small, generally no more than an hour or two per month outside meetings. There are no subcommittees at this time, but may change depending on the make-up of the committee and projects undertaken.</p>
The Faculty Senate Office collects agendas and minutes from the charter committees to send to the university archives. Please let us know the best way to get that information from you (e.g., direct us to a website, put us on the committee's distribution list, etc.).	<p>Meeting minutes can be found on our Family Issues Charter Committee website: http://www.uiowa.edu/ficc/meetings</p>
<i>Recommendations, if any, to the shared governance groups.</i>	<p>It would be helpful to know when/if topics forwarded from our committee come up for discussion so that a representative may be present to offer insights or other information.</p>