

**CHARTER COMMITTEE ANNUAL REPORT TO THE SHARED GOVERNANCE COUNCIL****Committee:** University Library**Report Year:** 2016-2017

<b>Committee Chair(s)</b>	Marian Wilson Kimber
<b>Committee Members</b>	Stewart Ehly, Michael Moore, Yangbo Ye, Jill Valde, James McCoy, Robin Paetzold, Jamie Byerly, John Culshaw. Carmelita Pickett, Associate University Librarian, and Mr. Culshaw's assistant, Kelly Taylor, also regularly attended. The two undergraduate student members did not attend.
<b>Committee Charge</b>	<ol style="list-style-type: none"><li>1. Advise on policy regarding the growth of the resources and services the University Libraries provide;</li><li>2. Advise on policies regarding the assignment of facilities within the libraries and the availability of services which render the libraries more useful to members of the University community and the public;</li><li>3. Advise on the coordination of the branch libraries and their services and resources with those of the Main Library and the Hardin Library for the Health Sciences;</li><li>4. Advise on the use and development of library facilities, including the Main Library, the branch libraries, and off-site storage.</li></ol>
<b>Current Year Meeting Dates</b>	2016-17: 10/24, 12/5, 2/6, 3/6, 4/17
<b>Please indicate the typical frequency of meetings (e.g., first Tuesday of month at 4 pm). If there are subcommittees, please indicate the frequency of those meetings, too.</b>	Meets approximately once a month, time varies, ca. 3 times a semester
<b>Current Year Activities</b>	Informative reports about and discussions of collection management, reasons for and problems with change in online catalog to Infohawk Plus, negotiations with vendor Elsevier charging high costs, decision making process in retaining hardcopy vs. electronic resources. Exhibits in the Main Library display area, including the Shakespeare First Folio; donation of Tom Brokaw's papers and his visit. Planning for, communication with faculty about, and grand opening of offsite storage facilities (including a tour of the warehouse). Collaboration with the State's Division of Cultural Affairs on an assessment of the collections in the State Historical Association's Centennial Building in Iowa City. Planning for the new art museum and its proximity to and possible relationship to the Main Library. Planning for library funding under the possible changes in the University's budget model. The committee also

	had a tour of new Rita Benton Music Library in the Voxman Music Building.
<b>Topics your committee anticipates addressing during the coming year</b>	Generally, funding and collection development issues, library programming, problems with Infohawk Plus, communication of library issues to the broader community and collection of feedback regarding them.
<b>Other issues of concern</b>	None at this time.
<b>What should we tell applicants for this committee regarding expectations of members (anticipated workload, existence of subcommittees, etc.)?</b>	Relatively light workload but attendance at meetings is necessary.
<b>The Faculty Senate Office collects agendas and minutes from the charter committees to send to the university archives. Please let us know the best way to get that information from you (e.g., direct us to a website, put us on the committee's distribution list, etc.).</b>	Agendas and minutes can be acquired through University Librarian John Culshaw's assistant, Kelly Taylor.
<b><i>Recommendations, if any, to the shared governance groups.</i></b>	