

# UNIVERSITY COMMITTEE ANNUAL REPORT TO THE SHARED GOVERNANCE COUNCIL

## Committee: Non-Resident Classification Review Committee

**Report Year: 2016-2017**

<b>Committee Chair(s)</b>	<i>Kathy Schuh (College of Education)</i>
<b>Committee Members</b>	<p><b>Faculty Members:</b> Kathy Schuh (College of Education, Psychological and Quantitative Foundations), Johna Leddy (College of Liberal Arts &amp; Sciences, Dept. of Chemistry), Dan Anderson (College of Liberal Arts &amp; Sciences, Dept. of Mathematics)</p> <p><b>Ex-officio Member:</b> Larry Lockwood (Registrar)</p> <p><b>Administrative Liaisons:</b> Larry Lockwood (Registrar), Carroll Reasoner, (UI General Counsel), Julie Fell (Office of the Registrar)</p> <p><b>Administrative Support:</b> Diane Bedell (Office of the Registrar)</p>
<b>Committee Charge</b>	<i>Make decisions on student appeals regarding residency status for tuition purposes. These appeals arise when students are classified as Non-Residents for tuition purposes but believe they should be categorized as Iowa Residents.</i>
<b>Current Year Meeting Dates</b>	<i>September 27, 2016; October 21, 2016; January 27, 2017; March 23, 2017 (electronic meeting)</i>
<b>Please indicate the typical frequency of meetings (e.g., first Tuesday of month at 4 pm). If there are subcommittees, please indicate the frequency of those meetings, too.</b>	<i>The Non-Resident Fee Review Committee anticipates meeting monthly. Meetings are scheduled at a time convenient to all members. However, no meetings are held when there are no student appeals to discuss.</i>
<b>Current Year Activities</b>	<p><i>The work of the Non-Resident Fee Review Committee begins after a student who has been classified as a Nonresident for tuition purposes submits a letter of appeal to the Office of the Registrar. The student's desired goal is to change status from Nonresident (for tuition purposes) to Resident. Staff in the Office of the Registrar compile a packet of each student's application materials, submitted documentation and letter of appeal. These packets are distributed to each Committee member for review prior to the scheduled meeting. Each student is invited to attend the meeting in person. Most students choose to attend. During the appeals meeting, the Committee reviews the official Guidelines (from the State Administrative Code of Iowa) with the student, as appropriate. Students are questioned as to why they feel qualified to be classified as a Resident for tuition purposes. The student is then dismissed from the meeting. The Committee meets privately to discuss what they heard during each individual student's appeal. A vote is then taken.</i></p> <p><i>In the 2016-2017 academic year, we considered seven appeals. The result of those appeals included three students retaining non-resident status for tuition purposes, while one was granted resident status for tuition purposes based on their appeals. The remaining three students had attempted to show that they were not in Iowa for educational purposes by working and being enrolled half time or less. These three students were short work hours to support their claims. The committee, being sympathetic to the efforts these particular students had undertaken, offered additional time to gain work hours. These three students all successfully became residents in 2017 having completed the additional stipulations set out by the committee.</i></p>

	<i>One student who was denied residency submitted an appeal to the Board of Regents but they declined to consider it.</i>
<b>Topics your committee anticipates addressing during the coming year</b>	<i>The Committee will serve the same function: to hear students' tuition classification appeals. Each case is slightly different; therefore, it is not possible to predict which aspect of the Guidelines will be the basis for the next student's appeal.</i>
<b>Other issues of concern</b>	<i>None</i>
<b>What should we tell applicants for this committee regarding expectations of members (anticipated workload, existence of subcommittees, etc.)?</b>	<i>Meetings are normally held not more than once a month. Preparation of up to an hour prior to each meeting (to familiarize oneself with each student's appeal packet) is expected. Student attendance indicates they appreciate having an opportunity to be heard. There are no subcommittees. Necessary support and resources are provided.</i>
<b>Recommendations, if any, to the shared governance groups.</b>	<i>None</i>