

UNIVERSITY COMMITTEE ANNUAL REPORT TO THE SHARED GOVERNANCE COUNCIL

Committee: Faculty Staff Parking Appeals Committee

Report Year: 2019-2020

Committee Chair(s)	Becky Wilson, University Housing & Dining
Committee Members	<p><i>Faculty:</i> Alexandra Nica, Economics, 2017-2020 David Drake, 2019-2020 Vacant Spot</p> <p><i>Staff:</i> Becky Wilson, University Housing & Dining, 2017-2020 Julie Pelecheck, Neurology, 2018-2021 Rudia Kihura, International Students and Scholars Services, 2018-2021</p>
Committee Charge	Review appeals submitted by faculty and staff based on parking violation tickets received. The committee strives to ensure that the decision of the committee is reached in a consistent and equitable fashion. The goal of the committee is to provide education to the University of Iowa faculty and staff members, particularly in situations whereby an appealed ticket cannot be suspended or dismissed. Upholding UI parking rules and regulations is important, but so is exhibiting empathy, when possible for our fellow faculty and staff.
Current Year Meeting Dates	<p>6.18.19, 7.16.19, 8.18.19, 9.17.19, 10.15.19, 11.19.19, 12.17.19, 1.21.20, 2.11.20, & 2.18.20</p> <ul style="list-style-type: none"> - We at times have extra meetings due to volume of appeals that need to be heard - We moved to a virtual process in March 2020 due to COVID-19 that does not require meeting at a specific time
Please indicate the typical frequency of meetings (e.g., first Tuesday of month at 4 pm). If there are subcommittees, please indicate the frequency of those meetings, too.	The committee meets the third Tuesday of every month from 1:00pm - 3:00pm at the West Campus Transportation Center conference room (100 WCTC). There are no subcommittees. We did move to a virtual review process beginning March 2020 due to COVID-19 precautions.
Current Year Activities	<p>Our appeals numbers are as follows (June 2019 to March 2020): Upheld: 636 Suspended: 262 Dismiss: 4</p> <p>We also meet with members of the Parking Services staff to learn about updated policies and regulations. We also were made aware of major projects or changes that would cause us to see an increase of parking appeals or an impact on parking assignments for faculty and staff.</p>

Topics your committee anticipates addressing during the coming year	Annual review of parking violation "hot spots," continued conversation around signage needs, ways to communicate updates to staff and faculty, education provided for faculty or staff orientation, interviews, and trainings.
Other issues of concern	None at this time
What should we tell applicants for this committee regarding expectations of members (anticipated workload, existence of subcommittees, etc.)?	Committee members should plan to meet for about 2 hours per month, sometimes additional meetings are scheduled based on availability when there is a high volume of appeals that need to be heard. It is important that committee members attend the meetings as we need at least three members present in order to hear the cases. We will also take tours and receive maps to learn about the parking areas on campus.
<i>Recommendations, if any, to the shared governance groups.</i>	It is valuable to have a meeting so that questions can be asked and we can ensure we have all information needed to make the best decision. However, I would recommend that a charge be given to the group the staff support from parking & transportation to reduce the amount of paper used during meetings as the current process includes printing off all appeals.