

**CHARTER COMMITTEE ANNUAL REPORT TO THE SHARED GOVERNANCE COUNCIL**

**Committee: Hancher Charter Committee**

**Report Year: 2018-2019**

<b>Committee Chair(s)</b>	<ul style="list-style-type: none"> <li>• Jacob Gordon (student)</li> <li>• Erika Christiansen (staff)</li> </ul>
<b>Committee Members</b>	<ul style="list-style-type: none"> <li>• Faculty             <ul style="list-style-type: none"> <li>○ Mark Levine</li> <li>○ James Torner</li> <li>○ Sandra Daack-Hirsch</li> </ul> </li> <li>• Staff             <ul style="list-style-type: none"> <li>○ Laura Umlah</li> <li>○ Melody Hobert-Mellecker</li> <li>○ Erika Christiansen</li> </ul> </li> <li>• Emeritus Faculty (non-voting)             <ul style="list-style-type: none"> <li>○ Ken Kuntz</li> <li>○ Jill Walde</li> </ul> </li> <li>• Ex-Officio Member             <ul style="list-style-type: none"> <li>○ Ralph Saintfort</li> </ul> </li> <li>• Students             <ul style="list-style-type: none"> <li>○ Jacob Gordon</li> <li>○ Jennifer Good</li> <li>○ Noah Wick</li> <li>○ Jack Lauer</li> <li>○ Bernardo Daurte</li> <li>○ Moala Bannavti</li> </ul> </li> <li>• Administrative Liaison/s             <ul style="list-style-type: none"> <li>○ Chuck Swanson</li> <li>○ Devin van Holsteijn</li> </ul> </li> </ul>
<b>Committee Charge</b>	<ol style="list-style-type: none"> <li>1. Advise the Director in formulating and reviewing general policies for events presented to the University community and others</li> <li>2. Provide feedback as requested on annual schedule of music, theater, dance, and the other performing arts; provide suggestions as requested on methods to increase revenue and audience</li> <li>3. Advise on the public reaction to the cultural and entertainment programs offered at Hancher Auditorium, the educational aspect of these programs, the promotional techniques supporting them, and the financial success of the various series and individual programs</li> <li>4. Promote and advocate for support of Hancher’s programming and contributions to the University of Iowa City communities</li> </ol>
<b>Current Year Meeting Dates</b>	<ul style="list-style-type: none"> <li>• Friday, October 4<sup>th</sup> 1:00 – 2:30pm</li> </ul>

	<ul style="list-style-type: none"> <li>• Friday, December 6<sup>th</sup> 1:00 – 2:30pm</li> <li>• Friday, February 7<sup>th</sup> 1:00 – 2:30pm</li> <li>• Friday, March 27<sup>th</sup> 1:00 – 2:30pm</li> <li>• Friday, May 1<sup>st</sup> 1:00 – 2:30pm</li> </ul>
<p><b>Please indicate the typical frequency of meetings (e.g., first Tuesday of month at 4 pm). If there are subcommittees, please indicate the frequency of those meetings, too.</b></p>	<ul style="list-style-type: none"> <li>• Based on the availability of a majority of members we met about monthly on a Friday afternoon, for 1.5 hours, as many courses for faculty and students do not occur in that time frame</li> <li>• Chairs typically meet for 30-60 minutes two weeks before meetings to set agenda and send out communication</li> <li>• <i>We would recommend establishing a set time/schedule for future meetings, as that is the question we receive most from people interested in applying to committee</i></li> <li>• <i>Due to COVID-19 the last two meetings of the year were cancelled in spring 2020</i></li> </ul>
<p><b>Current Year Activities</b></p>	<ul style="list-style-type: none"> <li>• Established key objectives for advisory group, advocacy and advice</li> <li>• Assisted in feedback of current and future event schedule at Hancher</li> <li>• Proposed ideas and discussion surrounding major public art gift</li> <li>• Invited committee members to special events alongside shows/events</li> <li>• Attend and advise on Thursday Nights at Hancher</li> <li>• Discuss opportunities to increase DEI efforts</li> </ul>
<p><b>Topics your committee anticipates addressing during the coming year</b></p>	<ul style="list-style-type: none"> <li>• Continue to encourage faculty, staff and student committee member's attendance at Hancher events</li> <li>• Continue to attend and advise on Thursday Nights at Hancher</li> <li>• Continue to discuss opportunities to increase DEI efforts</li> <li>• Act as a sounding/advisory board on the Hancher events</li> <li>• Provide feedback on the upcoming seasons</li> </ul>
<p><b>Other issues of concern</b></p>	<ul style="list-style-type: none"> <li>• Committee member assignment communication from shared governance</li> <li>• Committee attendance at meetings</li> </ul>
<p><b>What should we tell applicants for this committee regarding expectations of members (anticipated workload, existence of subcommittees, etc.)?</b></p>	<ul style="list-style-type: none"> <li>• Recognize and adhere to the Hancher Advisory Committee confidentiality agreement.</li> <li>• Expectation to attend Hancher performances and special events in order to contribute to discussions</li> <li>• Attend all meeting for maximum committee effectiveness, and communicate if unable to attend</li> <li>• Time commitment is two to three times a semester for 1.5 hours</li> </ul>

<p><b>The Faculty Senate Office collects agendas and minutes from the charter committees to send to the university archives. Please let us know the best way to get that information from you (e.g., direct us to a website, put us on the committee's distribution list, etc.).</b></p>	<p>Agendas and meeting summaries were sent to committee members via email. Agendas may be requested from chairs.</p>
<p><b>Recommendations, if any, to the shared governance groups.</b></p>	<p>This committee functions in many ways as an advisory and advocacy board as Hancher has no formal board of directors. The committee requests the Senate's support of its various initiatives. All members of the University community are encouraged to participate in Hancher activities and to consider offering their own service and suggestions.</p> <p>This committee requests increasing transparency as it pertains to committee selection in the future years. Specifically, early (end of previous semester) notification so coordination of the following year can be planned during the summer.</p>