

CHARTER COMMITTEE ANNUAL REPORT TO THE SHARED GOVERNANCE COUNCIL

Committee: University Libraries Committee

Report Year: 2019-2020

Committee Chair(s)	Yangbo Ye
Committee Members	John Culshaw (Administrative Liaison); Loren Glass (Faculty); Jennifer Good (Student); Andrew Hoffmann (Student); M. Lindell Joseph (Faculty); Evan Krasner (Student); Gillian Marbury (Student); Robin Paetzold (Staff); Katrina Sanders (Faculty); Rosemary Tiwari (Staff); Megan Wright (Faculty); Yangbo Ye, Chair (Faculty)
Committee Charge	(1) The Committee shall be governed by the terms of the General Charter. (2) In addition, the Committee shall: (a) Advise on policy regarding the growth of the resources and services the University Libraries provide; (b) Advise on policies regarding the assignment of facilities within the libraries and the availability of services which render the libraries more useful to members of the University community and the public; (c) Advise on the coordination of the branch libraries and their services and resources with those of the Main Library and the Hardin Library for the Health Sciences; (d) Advise on the use and development of library facilities, including the Main Library, the branch libraries, and off-site storage.
Current Year Meeting Dates	September 16, 2019 October 17, 2019 December 6, 2019 February 5, 2020 March 5, 2020 April 14, 2020
Please indicate the typical frequency of meetings (e.g., first Tuesday of month at 4 pm). If there are subcommittees, please indicate the frequency of those meetings, too.	Three times per semester
Current Year Activities	<ul style="list-style-type: none"> • The University Libraries Charter Committee was reviewed by the shared governance leaders in summer 2019. • Reviewed the Libraries Strategic Plan, including its mission and vision. • Discussed Elsevier and how other institutions are responding to its price increases, including dropping packages and working towards more open access deals.

- Discussed information on FY19 collection expenditures which shows ongoing resources accounting for about 80% of our material purchases.
- Noted that the cancellation project was successful, with selectors cancelling more than expected as they reviewed, for example, UI program areas that had changed so those particular materials were no longer getting used.
- Noted that the Libraries is beginning its strategic plan review but we do not see any significant changes as we are already well aligned with the University's 4 areas. The Libraries is also beginning DEI planning with a goal of having an action plan by spring.
- Noted the Presidential Portrait unveiling event; the Libraries has begun the process to update their Strategic Plan; and Google has shown interest in more of our titles to include in Googlebooks and the Libraries has agreed to the three-year scanning project.
- Visited Special Collections for a special viewing of items from the Sackner Archive of Concrete and Visual Poetry.
- A member of the Libraries' strategic planning update team held a closed session with the Committee to discuss strengths, weaknesses, and opportunities they see for the Libraries.
- Demonstrated Esploro, the platform from ExLibris we are implementing to support research. The main goal is to create a comprehensive catalog of all publications emanating from the University of Iowa. The system will go live in 2020.
- Updated on the Libraries' progress of their strategic plan update. We are also working on a DEI action plan to include a strong focus on staff training, recruitment, and retention. Draft has been submitted to the Provost Office.
- Discussed the viability of the Libraries purchasing books for CLAS faculty when they reach promotion/tenure. Committee agreed it is a nice gesture, but budget concerns and staff time should be considered. Culshaw will discuss this with the CLAS dean.
- Visited the Main Library Gallery where they met the Libraries new Exhibition Coordinator Sara Pinkham and co-curator Mark Anderson spoke about the current exhibit.
- Shared information on the OpenHawks project, a grant the Libraries received from the Provost investment fund, which along with money from the UISG, is a 3 year pilot project to help foster adoption of OER at the UI. The first year ended with 15 successful grants across 11 disciplines. Goals for the next round include trying to reach courses with high attendance and planning how to sustain the project after the pilot is completed.
- Discussed the Libraries' electronic collections showing number of electronic formats and a sampling of usage statistics. It was noted that issues continue with ebooks because of DRM limiting downloads.
- Discussed summary findings from the recent Ithaka S+R faculty survey; graduate students will be surveyed after spring break.

	<ul style="list-style-type: none"> • Noted that staff have been working hard remotely to support faculty and students in accessing online resources. First priority has been supporting remote instruction. Limited library staff have been scanning materials for course reserves. • Noted that chat services are being used more with our liaison librarians. • Noted that HathiTrust has worked out emergency access for member libraries around the US. If the book is digitized and in HathiTrust, and if we own a print volume in our library, we can access the digital version, whether it's in copyright or not. Iowa shows 30% increase to HT. • Noted Elsevier license finalized. Three years, saving \$210,000, and the non-disclosure statement has been removed.
Topics your committee anticipates addressing during the coming year	TBD
Other issues of concern	None
What should we tell applicants for this committee regarding expectations of members (anticipated workload, existence of subcommittees, etc.)?	The Committee will have six 1-hour meetings a year. Hope you can have your best efforts to attend all meetings.
The Faculty Senate Office collects agendas and minutes from the charter committees to send to the university archives. Please let us know the best way to get that information from you (e.g., direct us to a website, put us on the committee's distribution list, etc.).	http://www.lib.uiowa.edu/admin/ULC/
<i>Recommendations, if any, to the shared governance groups.</i>	None