

CHARTER COMMITTEE ANNUAL REPORT TO THE SHARED GOVERNANCE COUNCIL**Committee: Safety and Security Charter Committee****Report Year: 2019-2020**

Committee Chair(s)	Tammi Goerdts
Committee Members	Lucy Weiderholt- UIPD Liaison Ed Conlon Teagan Roeder Caren Li-Sun Barb Schuessler Carrie McKnight Betsy Stone Emily Milke Amanda Elkins Anna-Maria Cornell
Committee Charge	See included committee charge and recommendations for changes.
Current Year Meeting Dates	09-17-19, 10-22-19, 11-19-19, 1-28-2020, 2-18-2020 March and April meetings were cancelled due to COVID-19 May 19th meeting via Zoom.
Please indicate the typical frequency of meetings (e.g., first Tuesday of month at 4 pm). If there are subcommittees, please indicate the frequency of those meetings, too.	Typical meeting date/time is 3 rd Tuesday of the month at 1:00. 4 th Tuesday if there is a holiday or other circumstance to reschedule for from the 3 rd Tuesday. No Subcommittees.
Current Year Activities	Because the previous year or two this charter committee was inactive, we took the first few meetings to get back on track by looking at campus needs or issues that needed addressed. The Charter for the committee was review and recommended changes were presented to the Faculty Senate. We spend a good portion of the year looking at ways to promote the Rave App and doing so by presenting at many campus meetings (which also

	<p>included information about the blue cap emergency phones) and initiating a poster promotion with CAMBUS.</p> <p>We are in the process of looking at the option to have course syllabi, consistent across campus, to include information about the Rave App. Additionally, incorporating information about the Rave app to the students AND parents during orientation.</p> <p>Looked to partner with GSG group for Spring Bike Safety event, however, may have to wait until Spring 2021 due to schedules, etc.</p> <p>NOTE: Some of the above items will continue into the next academic year due to COVID-19 delays and lack of meetings, etc.</p>
Topics your committee anticipates addressing during the coming year	<p>Continuing with promotion of the Rave App and Blue Phone project.</p> <p>We would like to create and electronically distribute a campus wide survey for campus student and employee input on safety and security issues.</p> <p>Instituting “Coffee with a Cop” or UIPD demonstrations/presentations to assist in improving the student/police relationships.</p> <p>Safety and security committee representation at Food Truck Thursday, etc. to give employees or students an opportunity to meet the committee and provide input, address concerns, etc. across campus.</p>
Other issues of concern	
What should we tell applicants for this committee regarding expectations of members (anticipated workload, existence of subcommittees, etc.)?	<p>Monthly meetings for the full group.</p> <p>In the event that there would be subcommittee’s formed, they would likely meet monthly as well.</p> <p>The workload is minimal outside of the monthly meetings. I try to keep the workload minimal, however, depending on the projects there may be an increase if the committee member volunteers to assist or take on more responsibility.</p>

<p>The Faculty Senate Office collects agendas and minutes from the charter committees to send to the university archives. Please let us know the best way to get that information from you (e.g., direct us to a website, put us on the committee's distribution list, etc.).</p>	<p>I can email them to the faculty senate email/contact monthly. I typically attach them to the committee email invites, which you likely wouldn't want to be on that list.</p>
<p><i>Recommendations, if any, to the shared governance groups.</i></p>	<p>There have been a few changes suggested regarding the charter. See attached or included charter comments.</p> <p>Primarily, and most immediate would be the request to have additional students on the charter. With the students schedule, and currently only having 3 representatives from the student population, it is difficult to get them all there at the same time. If we could increase that number to 6 or 9 students, we could likely have better representation each semester, giving us better input/representation from the student body.</p> <p>Secondly, it was suggested that the chairperson for the charter committees fill a 2 year term vs. one. It is often that projects are mid development when the chairperson changes and those may fall into the cracks with the incoming chair. Having a two year terms allows for follow through and completion of started projects. In addition to this, the charter committee members would like the opportunity to provide recommendations or input to be considered when determining a new chair. The committee members are the only ones who really know who, on the committee, will do the work and put in the effort to keep the charter on track.</p>