

# CHARTER COMMITTEE ANNUAL REPORT TO THE SHARED GOVERNANCE COUNCIL

## Committee: Council on Teaching

Report Year: 2020-2021

<b>Committee Chair(s)</b>	Bruce Nottingham-Spencer (CLAS)
<b>Committee Members</b>	<p><b>Faculty:</b> Alicia Ambler (CLAS), Ned Bowden (CLAS), Laurie Croft (Education), Michelle Larson (CLAS), Tom Midtrød (CLAS), Raghuraman Mudumbai (Engineering), June Tai (Law), Kristan Worthington (Engineering)</p> <p><b>Staff:</b> Terri Hein (Human Resources)</p> <p><b>Students:</b> Regan Smock, Laura Widman, Kayla Cleland (resigned in January 2021), Meghana Palagiri (resigned in November 2020), Vera Barkosky (appointed to replace Palagiri), David Keffala-Gerhard (appointed to replace Cleland)</p> <p><b>Ex-officio:</b> Jean Florman (Center for Teaching), Tanya Uden-Holman (Office of the Provost)</p>
<b>Committee Charge</b>	<p><a href="https://opsmanual.uiowa.edu/governance/university-iowa/advisory-bodies/council-teaching-charter">https://opsmanual.uiowa.edu/governance/university-iowa/advisory-bodies/council-teaching-charter</a></p> <p>Provide a forum for discussion of present &amp; future needs in teaching; recommend programs for meeting needs. Seek evaluate, select candidates &amp; establish guidelines for University –wide teaching awards, including but not limited to Outstanding Teaching Assistant Awards, Presidential &amp; Provost Award for Teaching Excellence; Instructional Improvement Awards. Seek, evaluate &amp; select candidates for extra-University teaching awards, including U.S. Professor of the Year. Advise on development of proposals for outside funding to support curricular development, equipment for teaching and any other proposals related to the University’s teaching &amp; learning effort. Advise with respect to policies, priorities &amp; procedures on evaluation of teaching &amp; learning (including codes of teaching responsibilities), University-wide experimental or nontraditional education programs; method, time and efficiency of registration; conduct of convocations and commencements; University calendar. Serve in advisory and oversight capacity of the Center for Teaching.</p>
<b>Current Year Meeting Dates</b>	<p>September 8, 2020  November 2, 2020  December 8, 2020  January 25, 2021  March 16, 2021  April 12, 2021</p>

<p><b>Please indicate the typical frequency of meetings (e.g., first Tuesday of month at 4 pm). If there are subcommittees, please indicate the frequency of those meetings, too.</b></p>	<p>The Council on Teaching typically meets six times during the academic year. The timing of meetings is based in part on the application deadlines of the various awards administered by the Council. Meetings are held at 3:30 in the afternoon and alternate between Mondays and Tuesdays.</p>
<p><b>Current Year Activities</b></p>	<ul style="list-style-type: none"> <li>• Jean Florman and Anna Flaming from the Center for Teaching gave a presentation to the Council on the Center's activities.</li> <li>• discussed guidelines and nomination procedures for the newly established Hubbard-Walder Award for Excellence in Teaching.</li> <li>• discussed the Council's charter and possible changes based on a request from the President of the Faculty Senate.</li> <li>• agreed to award Teaching in Higher Education Travel Award funds to participants in online conferences and workshops due to the COVID-19 pandemic in the Spring 2021 and Summer 2021 award cycles.</li> <li>• reviewed applications for the Teaching in Higher Education Travel Award and selected recipients.</li> <li>• reviewed applications for the President and Provost Award for Teaching Excellence and selected recipients.</li> <li>• made changes to the required nomination materials for the President and Provost Award, removing two items from the list of required materials that were felt to be redundant.</li> <li>• reviewed applications for the Outstanding Teaching Assistant Awards and selected recipients.</li> <li>• reviewed applications for the Hubbard-Walder Award for Excellence in Teaching and selected recipients.</li> </ul>
<p><b>Topics your committee anticipates addressing during the coming year</b></p>	<p>One issue brought up in Council discussions is the lack of a teaching award for early-career faculty. The President and Provost Award typically goes to faculty members with very long careers at the university and the guidelines for the new Hubbard-Walder Award also favor those who have been at the university for many years. It was suggested that one or two of the new Hubbard-Walder Awards (up to five may be given per year) could be designated as an award specifically for faculty who are early in their careers. The donor funding the Hubbard-Walder Award did not wish to do this in the first year of the award but is open to revisiting the idea in the future. The Council should revisit the topic and consider approaching the donor if there is still support for the idea.</p>
<p><b>Other issues of concern</b></p>	<p>The number of applications for the Teaching in Higher Education Travel Award was down considerably from previous years and the Council awarded only a small portion of the available funds. This drop in applications was most likely due to the cancellation of conferences due to the COVID-19 pandemic, but the Council may need to reconsider the award guidelines if the number of applications does not rebound in coming years.</p>
<p><b>What should we tell applicants for this committee regarding</b></p>	<p>The Council has no standing subcommittees. Most of the work required of Council members consists in reviewing nomination packets for the</p>

<b>expectations of members (anticipated workload, existence of subcommittees, etc.)?</b>	teaching awards. The Council's workload is heaviest in December and January for the PPA, March for the OTA, and April for the Hubbard-Walder Award.
<b>The Faculty Senate Office collects agendas and minutes from the charter committees to send to the university archives. Please let us know the best way to get that information from you (e.g., direct us to a website, put us on the committee's distribution list, etc.).</b>	These can be provided as word documents.
<b><i>Recommendations, if any, to the shared governance groups.</i></b>	No recommendations at this time.