

CHARTER COMMITTEE ANNUAL REPORT TO THE SHARED GOVERNANCE COUNCIL

Committee: _____

Report Year: _____

Committee Chair(s)	
Committee Members	
Committee Charge	
Current Year Meeting Dates	
Please indicate the typical frequency of meetings (e.g., first Tuesday of month at 4 pm). If there are subcommittees, please indicate the frequency of those meetings, too.	
Current Year Activities	
Topics your committee will address during the coming year	
Other issues of concern	
What should we tell applicants for this committee regarding expectations of members (anticipated workload, existence of subcommittees, etc.)?	

Does your committee have a website? If so, what is the URL?	
Are agendas and minutes for your committee preserved from year to year and made available to new chairs and committee members? If so, what is your process for doing this?	
<i>Recommendations, if any, to the shared governance groups.</i>	