

UNIVERSITY COMMITTEE ANNUAL REPORT TO THE SHARED GOVERNANCE COUNCIL

Committee: Non-Resident Classification Review Committee

Report Year: 2021-2022

Committee Chair(s)	<i>Caroline Sheerin (College of Law)</i>
Committee Members	<p>Faculty Members: Craig Gibson (College of Liberal Arts and Sciences: Classics); Darus Bennett (College of Medicine: Radiology); Bruce Nottingham-Spencer (College of Liberal Arts and Sciences: German); Aisha David (College of Medicine: Family Medicine).</p> <p>Ex-officio Member: Julie Fell (Interim Registrar)</p> <p>Administrative Liaisons: Julie Fell (Interim Registrar), Curt Graff (Office of the Registrar)</p> <p>Administrative Support: Diane Bedell (Office of the Registrar)</p>
Committee Charge	<i>Make decisions on student appeals regarding residency status for tuition purposes. These appeals arise when students are classified as Non-Residents for tuition purposes but believe they should be categorized as Iowa Residents.</i>
Current Year Meeting Dates	<i>None</i>
Please indicate the typical frequency of meetings (e.g., first Tuesday of month at 4 pm). If there are subcommittees, please indicate the frequency of those meetings, too.	<i>The Non-Resident Fee Review Committee anticipates meeting once a month. Every attempt is made to schedule meetings at a time convenient to all members. Note that no meetings are held when there are no student appeals to discuss.</i>
Current Year Activities	<p><i>The work of the Non-Resident Fee Review Committee begins after a student who has been classified as a Nonresident for tuition purposes submits a letter of appeal to the Office of the Registrar. The student's desired goal is to change status from Nonresident (for tuition purposes) to Resident.</i></p> <p><i>Staff in the Office of the Registrar compiles each student's application materials, submitted documentation and letter of appeal. These packets are distributed electronically to each Committee member for review prior to the scheduled meeting. Each student is invited to attend the meeting in person. Most students choose to attend.</i></p> <p><i>During the appeals meeting, the Committee reviews the official Guidelines (from the State Administrative Code of Iowa) with the student, as appropriate. Students are questioned as to why they feel qualified to be classified as a Resident for tuition purposes. The student is then dismissed from the meeting. The Committee meets privately to discuss what they heard during each individual student's appeal. A vote is then taken.</i></p> <p><i>This year, there were no students who appealed their status as a Non-Resident, which is why the Committee did not meet. While there is no clear explanation for why there were no appeals, one theory is that there were far fewer students in the incoming class in 2021, meaning there were fewer students who might seek to appeal a decision of the Registrar's Office.</i></p>
Topics your committee anticipates addressing during the coming year	<i>The Committee will serve the same function: to hear students' tuition classification appeals. Each case is slightly different; therefore, it is not possible to predict which aspect of the Guidelines will be the basis for the next student's appeal.</i>

	<i>While there were no students who appealed this year, we feel that it is important to maintain this standing committee, as there are likely to be future appeals, and students will appreciate having faculty members available to hear their cases.</i>
Other issues of concern	<i>None.</i>
What should we tell applicants for this committee regarding expectations of members (anticipated workload, existence of subcommittees, etc.)?	<i>Meetings are normally held not more than once a month. Preparation of up to an hour prior to each meeting (to familiarize oneself with each student's appeal materials) is expected. Student attendance indicates they appreciate having an opportunity to be heard. There are no subcommittees. Necessary support and resources are provided.</i>
<i>Recommendations, if any, to the shared governance groups.</i>	<i>None.</i>