CHARTER COMMITTEE ANNUAL REPORT TO THE SHARED GOVERNANCE COUNCIL

Committee Report Year:	Information Technology Advisory Committee FY 2022

Committee Chair(s)	*Jay D Currie, Dept of Pharmacy Practice and Science, Division of Applied Clinical Sciences, College of Pharmacy*
Committee Members	Faculty

Faculty

Name	Department	Term
Jay Currie	Applied Clinical Sciences	2017 to 2023
John Achrazoglou	Learning Resource Center	2019 to 2022
Erin Barnes	Rehabilitation & Mental Health CNSLG	2019 to 2022
June Tai	College of Law	2020 to 2023
Yangbo Ye	Mathematics	2018 to 2024
Giovanni Zimotti	Spanish & Portuguese	2021 to 2024
Suely Oliveira	Computer Science	2021 to 2024

Staff

Name	Department	Term
Kris Halter	Business Services Admin (MBSB)	2019 to 2022
Monica Ernberger	Education Support Services Specialist	2021 to 2024

Student

Name	Department	Term
Joseph Verry		2019 to 2022
Adam Burghduff		2021 to 2022
Marco Guadiana	Invited CDW intern	2021 to 2022

Administrative Liaison/s

Name	Department	Term
Steve Fleagle	Chief Information Officer-ITS	
Kevin Kregel	Office of the Provost	

Committee Charge	***From Operations Manual***
	
	1. The Committee shall be governed by the terms of the General Charter.
	
	2. In addition, the Committee shall:
	
	   1. Advise on the present and future needs of faculty, staff, and students for computing services and formulate recommendations for meeting these needs and for maintaining a proper balance among all academic computer needs and services in the university;
	
	   2. Provide a forum to which faculty, staff, and students may refer questions and recommendations concerning university computer policies, services, and development;
	
	   3. Advise in the development of general policies concerning the university's acceptance of computer funds from sources external to the university and the university's provision of computer services to users external to the university;
	
	   4. Advise on procedures for proposals by faculty, staff, and students for funds to support computing of an extraordinary and innovative nature;
	
	   5. Review from time to time the activities and recommendations made by working committees established by the designated administrative officer. (These working committees may be established for the purpose of advising the officer on specific administrative questions concerning the operation, development, and utilization of computer resources for teaching and research.)

Current Year Meeting Dates	10/13/2021 11/18/2021 02/22/2022 05/19/2022 Hybrid meeting at UICOP All others via Zoom
Please indicate the typical frequency of meetings (e.g., first Tuesday of month at 4 pm). If there are subcommittees, please indicate the frequency of those meetings, too.	***The Committee meets twice in each of the fall and spring semesters***

Current Year Activities	*Review of current IT initiatives at The University of Iowa* *UI has obtained a cyber-insurance policy which is difficult for universities to secure* *Mechanisms available to ensure accessibility of users to University resources* *Continue to work on preventing risk to UI IT environment from vendor software* *Ongoing work to segment our network to allow for blocks in network infrastructure* *Continued vigilance to assure the twelve HIPAA entities on campus meet all standards* *Effort to support the IT components of the approved P3 projects* *Protection of the university from the millions of attacks on our systems happening daily.* *Developing methods to allow access to university resources with the user's own device as opposed to a university-managed device.* *Determining next steps after APR/Digital Measures contract expires* *Maintaining IT Professional workforce in era of remote/flexible work* *Some BTAA universities have up to 80% of IT staff working remotely* *IT industry hire away staff and have them work remotely. Need plan to help us retain needed workers* *Use resources (WAI) and others to identify options to retain this group* *Productivity challenges with hybrid meetings and personnel management* *Need for appropriate tools and training at both ends of technology* *Challenges of document retention* *Minimizing academic misbehavior in the online testing environment* *Review of IT storage services and feedback from committee to inform current direction of campus IT storage services* *Assessing impact of UI strategic plan on IT* *Prioritizing of IT services if need to adjust what can be provided with limited resources. What do we not do?* *Reviewed progress during the year on Data Storage, Security, Retention of IT Workforce, and IT Accessibility.*
Topics your committee anticipates addressing during the coming year	*Tools beyond email for maintaining contact with students. Explore pros and cons to other options, (e.g., messaging, canvas utilities)* *How to continue to evolve with societal IT directions* *IT Strategic Planning process. Provide some input early in process on inclusion and deletions from plan in addition to necessary review during development* *Security improvement for all, especially students*
Other issues of concern	*Provision of the university experience in the new normal* *Best practices to communicate and collaborate amongst all parties in a multi-location environment*
What should we tell applicants for this committee regarding expectations of members	*The majority of the Committee's work is completed during the scheduled meetings. Attendance and participation at meetings is critical to assuring all aspects of an IT issue are addressed for the campus and that all voices have contributed. Some review of documents prior to meetings is necessary on occasion. Remote attendance is possible.*

(anticipated workload, existence of subcommittees, etc.)?	
The Faculty Senate Office collects agendas and minutes from the charter committees to send to the university archives. Please let us know the best way to get that information from you (e.g., direct us to a website, put us on the committee's distribution list, etc.).	*These will be sent to Laura Zaper*
Recommendations, if any, to the shared governance groups.	*none*