

# CHARTER COMMITTEE ANNUAL REPORT TO THE SHARED GOVERNANCE COUNCIL

Committee: Hancher

Report Year: 2022-2023

<b>Committee Chair(s)</b>	Kyle Ayers (graduate student) Kate Ralston (staff)
<b>Committee Members</b>	Eric Field, Blaine Greteman, Damani Phillips, Gregory Thompson, Lisa Kelly, Armando Duarte, Christos Sidiropoulos
<b>Committee Charge</b>	<ol style="list-style-type: none"> <li>1. Advise the Director in formulating and reviewing general policies for events presented to the University community and others</li> <li>2. Provide feedback as requested on annual schedule of music, theater, dance, and the other performing arts; provide suggestions as requested on methods to increase revenue and audience</li> <li>3. Advise on the public reaction to the cultural and entertainment programs offered at Hancher Auditorium, the educational aspect of these programs, the promotional techniques supporting them, and the financial success of the various series and individual programs</li> <li>4. Promote and advocate for support of Hancher's programming and contributions to the University of Iowa City communities</li> </ol>
<b>Current Year Meeting Dates</b>	<p>First meeting: October 27<sup>th</sup>, 2022 8:30 – 10:30 a.m.  Second meeting: February 10<sup>th</sup>, 2023 10 – 11:30 a.m.  Third meeting: April 28<sup>th</sup>, 2023 9:30 – 11 a.m.</p> <p><i>*This year, per Andre's request, we met three times for 90-120 minute periods to allow extra time for discussion and collaboration. This is a change from previous two year's frequent, but shorter meetings. Moving forward the new format may be the default.</i></p>
<b>Please indicate the typical frequency of meetings (e.g., first Tuesday of month at 4 pm). If there are subcommittees, please indicate the frequency of those meetings, too.</b>	<p>The committee met three times during the academic year for one and a half to two hours. The meeting times varied depending on the best member availability: the chairs worked with the individual calendars to ensure maximum attendance.</p> <p>The Chairs met four times during the academic year to plan the logistics and send out invitations, and one more time to write the final report. The Chairs communicated with Andre via e-mail prior to each Committee meeting to solidify an agenda.</p> <p>Prior to the start of the year, the Chairs met with Andre to discuss the purpose and the objectives of the Committee work as well as scheduling and meeting length preferences.</p>

	Both the Chairs and the Committee meetings happened in person. The Committee met at Hancher.
<b>Current Year Activities</b>	<ul style="list-style-type: none"> <li>- Discussed opportunities for increased DEI efforts as well as the meaning of diversity and inclusion in Hancher context</li> <li>- Discussed ways to increase student attendance of upcoming in-person events</li> <li>- Discussed avenues for increased collaboration between performing arts units across campus</li> <li>- Discussed existing and future opportunities for using Hancher as a space for classes and meetings to better serve the university community</li> <li>- Provided feedback on current and future event schedule at Hancher</li> <li>- Discussed the new structure and development of the Office of Performing Arts and Engagement in the context of the University and surrounding community</li> </ul>
<b>Topics your committee anticipates addressing during the coming year</b>	<ul style="list-style-type: none"> <li>- Redefining and developing the relationships between Hancher and the University</li> <li>- Launching the brand of “Performing Arts @ Iowa,” including the new website</li> <li>- Increasing student attendance</li> <li>- Community engagement and increasing community attendance</li> <li>- Incorporating short-term planning into the season</li> <li>- Creative use of multiple spaces and venues inside and outside of Hancher</li> <li>- Curricular integration of student performances on Hancher stages</li> </ul>
<b>Other issues of concern</b>	<ul style="list-style-type: none"> <li>- Meeting attendance: not all members who elect to serve attend throughout the season</li> <li>- Student involvement in the committee: this year there were only two students selected to serve on the committee and only one actually did</li> </ul>
<b>What should we tell applicants for this committee regarding expectations of members (anticipated workload, existence of subcommittees, etc.)?</b>	<p>To the members of the selection committee:</p> <ul style="list-style-type: none"> <li>- Please share the reports and the meeting notes with the new co-chairs and members as a starter package</li> </ul> <p>To the new members:</p> <ul style="list-style-type: none"> <li>- Attend all meeting for maximum committee effectiveness, and communicate if unable to attend</li> <li>- Prepare to commit to at least three in-person sessions of up to two hours and prioritize this service, since you chose to apply for it</li> </ul> <p>To Chairs:</p> <ul style="list-style-type: none"> <li>- Attend regular meetings and conduct preparation meetings</li> <li>- Communicate with Andre as necessary</li> </ul>

	<p>To All:</p> <ul style="list-style-type: none"> <li>- Attend Hancher events and contribute to discussions <ul style="list-style-type: none"> <li>○</li> </ul> </li> </ul>
<p><b>The Faculty Senate Office collects agendas and minutes from the charter committees to send to the university archives. Please let us know the best way to get that information from you (e.g., direct us to a website, put us on the committee's distribution list, etc.).</b></p>	<p>Agendas and meeting summaries were sent to committee members via email. Agendas may be requested from chairs.</p>
<p><b><i>Recommendations, if any, to the shared governance groups.</i></b></p>	<p>Please make it clearer, what is the proper chain of communication: what do chairs need to know before starting their service (besides the by-laws), who do we send the meeting notes to and how do we create a broader awareness of the Committee's work.</p> <p>Next year's committee will have two new chairs, so pro-active communication may be helpful.</p> <p>The 2022-23 co-chairs, Kate and Kyle are available for questions if needed.</p>