CHARTER COMMITTEE ANNUAL REPORT TO THE SHARED GOVERNANCE COUNCIL

Committee	Information Technology Advisory Committee
Report Year:	FY 2023

Committee Chair(s)	*Jay D Currie, Dept of Pharmacy Practice and Science, Division of Applied Clinical Sciences, College of Pharmacy*

Committee Members	**Faculty**		
	Name	Department	Term
	Jay Currie	Applied Clinical Sciences	2017 to 2023
	June Tai	College of Law	2020 to 2025
	Yangbo Ye	Mathematics	2018 to 2024
	Giovanni Zimotti	Spanish & Portuguese	2021 to 2024
	Suely Oliveira	Computer Science	2021 to 2024
	J Toby T Mordkoff	Psychological & Brain Sciences	2022 to 2025
	Micah S Bateman	School of Library and Information Science	2022 to 2025
	Staff		
	Name	Department	Term
	Monica Ernberger	Education Support Services Specialist International Programs	2021 to 2024
	Maggie K Halterman-Dess	Library Annex Coordinator Library Administration	2022 to 2025
	Student		
	Name	Department	Term
	Jenna Yang	University College	2022 to2023
	Yardley M. Whaylen	CLAS	2022 to 2023

	Administrative Liaison/s
	<table><tr><td>Name</td><td>Department</td><td>Term</td></tr><tr><td>Steve Fleagle</td><td>Chief Information Officer-ITS</td><td></td></tr><tr><td>Kevin Kregel</td><td>Office of the Provost</td><td></td></tr></table>

Committee Charge	***From Operations Manual***
	
	1. The Committee shall be governed by the terms of the General Charter.
	
	2. In addition, the Committee shall:
	
	    1. Advise on the present and future needs of faculty, staff, and students for computing services and formulate recommendations for meeting these needs and for maintaining a proper balance among all academic computer needs and services in the university;
	
	    2. Provide a forum to which faculty, staff, and students may refer questions and recommendations concerning university computer policies, services, and development;
	
	    3. Advise in the development of general policies concerning the university's acceptance of computer funds from sources external to the university and the university's provision of computer services to users external to the university;
	
	    4. Advise on procedures for proposals by faculty, staff, and students for funds to support computing of an extraordinary and innovative nature;
	
	    5. Review from time to time the activities and recommendations made by working committees established by the designated administrative officer. (These working committees may be established for the purpose of advising the officer on specific administrative questions concerning the operation, development, and utilization of computer resources for teaching and research.)

Current Year Meeting Dates	10/13/2022 12/12/2022 03/01/2023 05/30/2023 All via Zoom
Please indicate the typical frequency of meetings (e.g., first Tuesday of month at 4 pm). If there are subcommittees, please indicate the frequency of	***The Committee meets twice in each of the fall and spring semesters***

those meetings, too.	

Current Year Activities	• *Identified and explored topics of major concern*
	  o *Developed a better understanding of major service concerns such as outages, software updates (timing, communication, etc.)*
	  o *IT security landscape*
	  o *Improving classroom quality and affordances, particularly for accessibility and online/hybrid course delivery, which is seen as a new expectation from students*
	  o *Plans for the future of collaboration tools such as Skype for Business, Teams, Zoom, etc.*
	  o *Better ways to digitally communicate with students who, in general, do not read email. How can we better utilize social media, text messaging, etc.?*
	  o *Ways that we might use data to improve student learning*
	  o *New NIH data sharing guidelines*
	  o *Expansion of artificial intelligence (AI) in all aspects of academia*
	• *Provided feedback and guidance on the above topics, as well as:*
	  o *Leveraging and protecting student data*
	  o *New password change policy*
	  o *OneIT Strategic Planning – held a long session to brainstorm key forces and trends, both internal and external to the University*
	  o *AI use on campus, including a new web resource https://teach.its.uiowa.edu/artificial-intelligence-tools-and-teaching*

Topics your committee anticipates addressing during the coming year	• *Continue process to improve faculty and staff contact with students.* • *Finalization of the OneIT Strategic Planning process.* • *Continued Security improvement for all, especially students* • *Development of best practices across the University in the era of AI* • *Transition to use of TEAMS*
Other issues of concern	• *Continued planning and development of systems to support faculty, staff and students in nontraditional learning environments* • *Optimizing communication, training and support of IT* • *Exploring use of student data (learning analytics) to improve outcomes*
What should we tell applicants for this committee regarding expectations of members (anticipated workload, existence of subcommittees, etc.)?	*The majority of the Committee's work is completed during the scheduled meetings. Attendance and participation at meetings is critical to assuring all aspects of an IT issue are addressed for the campus and that all voices have contributed. Some review of documents prior to meetings is necessary on occasion. Remote attendance is possible.*

The Faculty Senate Office collects agendas and minutes from the charter committees to send to the university archives. Please let us know the best way to get that information from you (e.g., direct us to a website, put us on the committee's distribution list, etc.).	*These will be sent to Laura Zaper*
Recommendations, if any, to the shared governance groups.	*none*