

UNIVERSITY COMMITTEE ANNUAL REPORT TO THE SHARED GOVERNANCE COUNCIL

Committee: Faculty Staff Parking Appeals

Report Year: 2023-2024

Committee Chair(s)	<i>Linda Varvel</i>
Committee Members	Faculty: Anthony Purgianto, John Wadsworth, and Melissa Swee Staff: Linda Varvel, David Aspelmeier, and Madeline Wilson
Committee Charge	Review appeals submitted by faculty & staff based on parking violation tickets received. The committee strives to ensure that the decision of the committee is reached in a consistent & equitable fashion. The goal of the committee is to provide education to the University of Iowa faculty & staff members, particularly in situations whereby an appealed ticket cannot be suspended or dismissed. Upholding UI parking rules & regulations is important, but so is exhibiting empathy, when possible, for our fellow faculty & staff.
Current Year Meeting Dates	August 15, 2023, September 19, 2023, October 17, 2023, November 21, 2023, December 19, 2023, January 16, 2024, February 20, 2024, March 19, 2024, April 16, 2024, May 21, 2024, June 18, 2024
Please indicate the typical frequency of meetings (e.g., first Tuesday of month at 4 pm). If there are subcommittees, please indicate the frequency of those meetings, too.	The committee meets the third Tuesday of every month from 1:00 – 3:30 p.m. via zoom. Times are sometimes adjusted if appeal numbers are low.
Current Year Activities	Numbers from April 2023-April 2024 Suspended: 64 Upheld: 573 Dismissed: 14 Total: 651 (Note: parking starting reviewing all expired session tickets and first tickets in house and not sending to committee. Administrative review before going to the committee under our new regulations.)
Topics your committee will address during the coming year	The committee will continue to hear tickets and discuss needed signage or language in policies. Holding an annual review of parking “hot spots” is always needed. We have had lengthy discussions about the

	<p>“Shared Permit” policy, and how to best communicate this. I believe this will continue.</p>
<p>Other issues of concern</p>	<p>Strong signage, fresh paint on lines, and a clear understanding of parking policies by those with permits would help eliminate tickets.</p>
<p>What should we tell applicants for this committee regarding expectations of members (anticipated workload, existence of subcommittees, etc.)?</p>	<p>At the beginning of the appointment the new committee member will receive parking handouts and booklets and will need to familiarize themselves with university parking regulations. The committee chair will also hold a one-on-one training meeting with them to go over committee duties, if desired by committee member.</p> <p>New appointees should plan to attend meetings on a monthly basis, no outside of committee meeting responsibilities. The time commitment adds up to about 2 hours per month on one day.</p>
<p><i>Recommendations, if any, to the shared governance groups.</i></p>	<p>None.</p>