

CHARTER COMMITTEE ANNUAL REPORT TO THE SHARED GOVERNANCE COUNCIL

**Committee
Report Year:**

**Information Technology Advisory Committee
FY 2024**

Committee Chair(s)	J. Toby Mordkoff, Associate Professor, Psychological and Brain Sciences
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Committee Members	Faculty		
	Name	Department	Term
	Yangbo Ye	Mathematics	2018 to 2024
	Giovanni Zimotti	Spanish & Portuguese	2021 to 2024
	Suely Oliveira	Computer Science	2021 to 2024
	J Toby Mordkoff	Psychological & Brain Sciences	2022 to 2025
	Micah S Bateman	School of Library and Information Science	2022 to 2025
	June Tai	Law	2020 to 2026
	Jessica Goetz	Orthopedics and Rehab	2023 to 2026
	Staff		
	Name	Department	Term
	Monica Ernberger	Education Support Services Specialist International Programs	2021 to 2024
	Maggie K Halterman-Dess	Library Annex Coordinator Library Administration	2022 to 2025
	Students		
	Name	Department	Term
	Gabriella Michalski	CLAS	2023-2024
	Matt McDonnell	College of Engineering	2023-2024
	Administrative Liaisons		
	Name	Department	Term
	Steve Fleagle	Chief Information Officer-ITS	
Katie Kahler	Chief of Staff - ITS		
Kevin Kregel	Office of the Provost		

<p style="text-align: center;">Committee Charge</p>	<p style="text-align: center;"><i>From Operations Manual</i></p> <ol style="list-style-type: none"> 1. The Committee shall be governed by the terms of the General Charter. 2. In addition, the Committee shall: <ol style="list-style-type: none"> 1. Advise on the present and future needs of faculty, staff, and students for computing services and formulate recommendations for meeting these needs and for maintaining a proper balance among all academic computer needs and services in the university; 2. Provide a forum to which faculty, staff, and students may refer questions and recommendations concerning university computer policies, services, and development; 3. Advise in the development of general policies concerning the university's acceptance of computer funds from sources external to the university and the university's provision of computer services to users external to the university; 4. Advise on procedures for proposals by faculty, staff, and students for funds to support computing of an extraordinary and innovative nature; 5. Review from time to time the activities and recommendations made by working committees established by the designated administrative officer. (These working committees may be established for the purpose of advising the officer on specific administrative questions concerning the operation, development, and utilization of computer resources for teaching and research.)
<p style="text-align: center;">Current Year Meeting Dates</p>	<p style="text-align: center;">10/11/2023 12/19/2023 3/4/2024 6/10/2024 (delayed due to chair professional conflict) <i>All via Zoom</i></p>
<p>Please indicate the typical frequency of meetings (e.g., first Tuesday of month at 4 pm). If there are subcommittees, please indicate the frequency of those meetings, too.</p>	<p style="text-align: center;">The Committee meets twice in each of the fall and spring semesters.</p>
<p style="text-align: center;">Current Year Activities</p>	<ul style="list-style-type: none"> • Identified and explored topics of major concern <ul style="list-style-type: none"> ○ Plans for the future of collaboration tools such as Teams, Zoom, etc. ○ Expansion of artificial intelligence (AI) in all aspects of academia ○ Personal devices and accessibility to devices for all students • Provided feedback and guidance on the above topics, as well as: <ul style="list-style-type: none"> ○ Technology device requirements by college ○ OneIT Strategic Planning – updates on OneIT implementation ○ “Envisioning AI in the Future” all committee feedback activity ○ Microsoft CoPilot 365 ○ Software available in Citrix

	<ul style="list-style-type: none"> ○ AI Steering Committee updates & coordination
Topics your committee anticipates addressing during the coming year	<ul style="list-style-type: none"> ● Continue process to improve faculty and staff contact with students. ● OneIT Strategic Plan year 2 tactics coordination ● Continuing evolution and strategic implementation of AI at the University of Iowa ● Transition to use of Microsoft Teams
Other issues of concern	<ul style="list-style-type: none"> ● Requirements surrounding student devices and providing guidance on technology specifications. ● Microsoft Teams rollout to campus ● Education and development of AI tools and resources for faculty, staff, and students.
What should we tell applicants for this committee regarding expectations of members (anticipated workload, existence of subcommittees, etc.)?	The majority of the Committee's work is completed during the scheduled meetings. Attendance and participation at meetings is critical to assuring all aspects of an IT issue are addressed for the campus and that all voices have contributed. Some review of documents prior to meetings is necessary on occasion. All meetings are conducted remotely.
The Faculty Senate Office collects agendas and minutes from the charter committees to send to the university archives. Please let us know the best way to get that information from you (e.g., direct us to a website, put us on the committee's distribution list, etc.).	These have been emailed to Laura Zaper.
<i>Recommendations, if any, to the shared governance groups.</i>	Not at this time.