

UNIVERSITY COMMITTEE ANNUAL REPORT TO THE SHARED GOVERNANCE COUNCIL

Committee: Non-Resident Classification Review Committee

Report Year: 2023-2024

Committee Chair(s)	Bruce Nottingham-Spencer (CLAS, German)
Committee Members	<p>Faculty Anand Vijn (College of Business, Finance) Anita Jung (CLAS, Art & Art History) Ana Rodriguez-Rodriguez (CLAS, Spanish & Portuguese) Hyesun You (College of Education, Teaching & Learning)</p> <p>Ex-officio member Julie Fell (University Registrar)</p> <p>Administrative liaisons Curt Graff (Office of the Registrar) Marcia McNamara (Office of the Registrar)</p> <p>Administrative Support Diane Bedell (Office of the Registrar)</p>
Committee Charge	Make decisions on student appeals regarding residency status for tuition purposes. These appeals arise when students are classified as Non-Residents for tuition purposes but believe they should be categorized as Iowa Residents.
Current Year Meeting Dates	September 15, 2023 The Committee’s only meeting in 2023-2024 was held on Zoom.
Please indicate the typical frequency of meetings (e.g., first Tuesday of month at 4 pm). If there are subcommittees, please indicate the frequency of those meetings, too.	The Non-Resident Classification Review Committee typically meets once or twice per semester. Note: Meetings are scheduled based on the submission of student appeals, no meetings are held when there are no appeals to discuss.
Current Year Activities	<p>The work of the Non-Resident Classification Review Committee begins after a student who has been classified as a Nonresident for tuition purposes by the Office of the Registrar submits a letter of appeal.</p> <p>Staff in the Office of the Registrar compile each student’s documentation and letter of appeal. Appeal packets are distributed electronically to Committee members for review prior to scheduled meetings. Each student is invited to attend the appeals meeting and many students choose to attend. During the appeals meeting, the Committee reviews the official guidelines (from the State Administrative Code of Iowa) with the student, as appropriate.</p>

	<p>Students are questioned as to why they feel they should be classified as a Resident for tuition purposes. Students are dismissed after answering questions from the Committee. The Committee meets privately to discuss each appeal and a vote is taken.</p> <p>The Committee heard Residency Classification appeals from two students in 2023-2024.</p>
Topics your committee will address during the coming year	The Committee will serve the same function: to hear students' tuition classification appeals.
Other issues of concern	None
What should we tell applicants for this committee regarding expectations of members (anticipated workload, existence of subcommittees, etc.)?	<p>Meetings are scheduled based on the submission of appeals. One to three meetings per semester is typical. Preparation of up to an hour prior to each meeting (to familiarize oneself with each student's appeal) is expected.</p> <p>There are no subcommittees.</p>
<i>Recommendations, if any, to the shared governance groups.</i>	None