

**CHARTER COMMITTEE ANNUAL REPORT TO THE SHARED GOVERNANCE COUNCIL**

**Committee: Parking & Transportation**

**Report Year: 2023-2024**

<b>Committee Chair(s)</b>	Rebecca Wilson University Housing and Dining, Residence Education
<b>Committee Members</b>	<p><b>Faculty:</b> Debra Trusty, Department of Classes, 2021-2025 Paul Hanley, Civil and Environmental Engineering, 2021-2024 John Wadsworth, Rehabilitation Counseling, 2023-2026</p> <p><b>Staff:</b> Rebecca Wilson, University Housing and Dining, 2021-2024 Colin Nelson-Pinkston, Campus Safety, 2023-2026 Victoria Miller, University Dining, 2023-2026</p> <p><b>Student:</b> Rihana Lightle, 2023-2024 Natalie Kehrli, 2023-2024 Emma Gaughan, 2023-2024 Alexa Frankel, 2023-2024 Bolaji Oladipo, 2023-2024</p> <p><b>Additional Membership:</b> Warren Boe, Professor Emeritus Carol Scott-Conner, Professor Emeritus</p> <p><b>Administrative Liaison:</b> Debby Zumbach, Associate Vice President, Director of Business Services/Parking and Transportation</p> <p><b>Parking and Transportation Staff Support:</b> Carrie Brus, Administrative Services Coordinator</p>
<b>Committee Charge</b>	<p>a) Advise on both short-term and long-term plans for handling on-campus automobile and motorcycle traffic, including flow, control, parking, and storage. Committee members shall consult the appropriate administrative officers and the Campus Planning Committee to inform themselves regarding land use, parking lot design, and landscaping as these considerations bear on campus parking and transportation policies;</p> <p>b) Advise on plans for campus bicycle traffic;</p> <p>c) Advise on plans for other modes of transportation, including Cambus;</p> <p>d) Advise on rules and regulations and fee schedules pertaining to all modes of campus parking and transportation, including priorities, registrations, and penalties for violations;</p> <p>e) Advise on procedure for handling appeals of fines arising from alleged violations of traffic or parking regulations;</p>

	f) Advise in developing and reviewing plans for coordinating university transportation and facilities with those of city, county, state, and federal agencies.
<b>Current Year Meeting Dates</b>	Fall Semester Meetings: October 13, 2023, November 10, 2023, & December 1, 2023 Spring Semester Meetings: February 16, 2024, March 28, 2024 (meeting canceled), & April 26, 2024
<b>Please indicate the typical frequency of meetings (e.g., first Tuesday of month at 4 pm). If there are subcommittees, please indicate the frequency of those meetings, too.</b>	The Parking & Transportation committee has three meetings per semester. All meetings were Friday afternoons from 3:30pm – 5:00pm and held on Zoom for ease of travel time and staff work schedules.  For 2023-2024 AY, there were no subcommittees or ad hoc groups.
<b>Current Year Activities</b>	Introduction & overview of areas within Parking and Transportation provided by: Mike Wilson, Fleet Services; Mia Brunelli, CAMBUS Operations Manager; Brian McClatchy; CAMBUS Manager, Derek Timmerman, Special Events Coordinator; Michelle Ribble, Commuter Programs Manager; Greg Schmitt, Project Manager; April Wells, Communications Manager; Lori Skoff, Assistant Director of Parking  *Several Parking and Transportation Staff would attend the P&T Committee meetings throughout the year to provide updates and participate in discussions  Topics of discussion throughout the 2023-2024 AY: <ul style="list-style-type: none"> <li>- E-mobility policies (committee provided feedback on updates that will be proposed for campus operations manual)</li> <li>- Rate increase (feedback was collected and then approved prior to going to the Board of Regents). New rates will go into effect on August 1.</li> </ul> Updates were provided from staff with time for questions from committee: <ul style="list-style-type: none"> <li>- Hawkeye Ramp Updates &amp; Progress</li> <li>- Acquisition of Mercy Hospital and parking structures</li> <li>- Parking lot reassignment processes throughout year due to campus projects and construction</li> <li>- CAMBUS Maintenance facility modernization &amp; grant application</li> <li>- EV Charging Stations</li> <li>- RideShare Updates</li> <li>- Daily Iowa editorials and responses</li> <li>- Bicycle registration and parking</li> <li>- Hospital Ramp 4</li> <li>- Dentistry lot ramp</li> <li>- Partnership with UIHC and College of Medicine regarding patient and employee parking in raps</li> </ul>
<b>Topics your committee will address during the coming year</b>	At the final meeting for the academic year, the following topics were generated as ideas to discuss at the first meeting for 24-25: E-bikes and E-scooters – updates on if the operations manual was adjusted; implementation of policies; addressing sidewalk use

	<p>Accessibility/ADA compliance in constructions zones; examples were provided by committee membership regarding contractors parking in front of sidewalks with ramps, and help educate visitors on where it is appropriate to park</p> <p>Bionic Bus – there has been a 50% increase in ridership and there was not a downturn in usage during the spring semester</p>
<b>Other issues of concern</b>	N/A
<b>What should we tell applicants for this committee regarding expectations of members (anticipated workload, existence of subcommittees, etc.)?</b>	<p>The Parking and Transportation (P&amp;T) Committee meets 6 months out of the year (3 Meetings in Fall and Spring Semesters). Our meetings run 90 minutes and we typically send out information that might add on an extra 30 minutes outside of the meeting. As a new member, it is preferred that review the meeting minutes from previous years to familiarize yourself with topics that have been discussed previously as some topics do carry forward to the next academic year. It is also helpful to review the Parking and Transportation website so that you are aware of all units within the Parking and Transportation umbrella. Your experiences on campus and the information given at meetings typically cover all you need to know but often there are terms you need to better familiarize yourself with, to fully understand it. The P&amp;T Committee is meant to be a committee with active participation in discussions and bringing forward agenda topics. The committee membership will be asked for insight on what the campus community is talking about or is unsure about as well as be advocates for the work of Parking and Transportation staff to the campus community.</p>
<b>Does your committee have a website? If so, what is the URL?</b>	<p><b>P&amp; T Site:</b> <a href="https://transportation.uiowa.edu/parking-and-transportation-charter-committee">https://transportation.uiowa.edu/parking-and-transportation-charter-committee</a></p> <p><b>Charter Committee Site:</b> <a href="https://president.uiowa.edu/parking-and-transportation-committee">https://president.uiowa.edu/parking-and-transportation-committee</a></p>
<b>What is your process for passing on previous agendas and minutes to the new committee chair(s)?</b>	<p>Carrie Brus, Administrative Services Coordinator, Parking and Transportation, sends all agendas and minutes to the committee. Meeting minutes are also saved on the Parking and Transportation site listed above, as well as the annual reports.</p>
<b>Recommendations, if any, to the shared governance groups.</b>	